

University of Melbourne Student Union

Meeting of the Welfare Committee

UNCONFIRMED MINUTES

Meeting 11/15

12.00 PM, 30.10.2015

Location: OB Space, UMSU Offices



Meeting declared inquorate by James Bashford at 12:30 PM

Agenda

1. Procedural Matters

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
Adam Wojcik, David Coates, James Bashford
- 1.4. Apologies
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

2. Confirmation of Previous Minutes

3. Correspondence

4. Office Bearer Report

5. Motions on Notice

5.1 Welfare Budget re-allocations

Having reviewed the welfare budget there is currently a few thousand dollars left to be spent. In consultation with the 2016 Welfare Officers-Elect (Yan Zhuang and Sarah Xia) several things this money can be used on for the benefit of the department and to reduce their expenditure needs next year have been identified. The following re-allocations to the Welfare Budget are proposed to accommodate these changes:

Budget Line	Initial Allocation	First Re-allocation	Current expenditure*	Proposed new allocation
Regular Events	13,000.00	15,000.00	14271.96	14,650.00
Special Events	3,000.00	2,000.00	775.00	1,100.00
Campaigns	1,000.00	500.00	-	500.00
Support Services	1,300.00	1,000.00	939.02	1,950.00
Collective	1,000.00	1,000.00	361.14	1,600.00
Photocopying/Printing	500.00	400.00	91.54	150.00
Stationary	180.00	80.00	25.25	30.00
Telephone	20.00	20.00	0.10	20.00
TOTAL	20,000.00	20,000.00	10,839.85	20,000.00

*According to the Welfare Officer's records

Motion: That Welfare Committee adopts the proposed re-allocations to the 2015 Welfare Department Budget.

Moved:

Seconded:

5.2 Welfare T-shirts

Over the year many welfare collective members have said that it would be great to have T-Shirts to wear when volunteering for the department, particularly during breakfasts. This would help volunteers identify with the department and as a collective and help promote UMSU Welfare by strengthening our visual presence. A design has been produced by the Communications Department ready to be printed. By printing them now we will be able to give out some to this year's volunteers as a reward for their work while having them ready for next year without it needing to come out of next year's budget.

Motion: To approve expenditure of up to \$1300 from Welfare budget Line "Collective" for the purchase and delivery of Welfare Volunteer T-Shirts.

Moved:

Seconded:

5.3 End of Year Collective Party

At the last Welfare Collective for the semester we discussed organising an end of year party after the exam period to thank volunteers and celebrate their work over the year. This has been tentatively scheduled for the afternoon of November 19th.

Motion: To approve expenditure of up to \$100 from Welfare budget line "Special Events" for food, drinks and other items for an end of year collective event.

Moved:

Seconded:

5.4 Thank You Gifts

Over the course of the year the department has been helped a lot by various particular individuals who I would like to thank for these contributions. These include Union House security guards, UMSU staff and University staff.

Motion: UMSU Welfare committee thanks those all those who have contributed to the department over the course of the past year. Committee directs the Welfare Officer to write thank you notes to individuals who have assisted and approves expenditure of up to \$200 from welfare budget line "Special Events" for the purchase of small gifts (up to a value of \$25 for each gift) to be given as thank yous.

Moved:

Seconded:

5.5 BBQ Equipment

Over the course of the year some of the BBQ equipment purchased at the beginning of Semester 1 is in poor condition and needs to be replaced. Feedback from volunteers has also indicated that we need more equipment like longer tongs and aprons. By purchasing these now we will be able to free up money in next year's welfare budgets for other purposes.

Motion: To approve expenditure of up to \$200 from welfare budget line "Regular Events" for the purchase of items and equipment for welfare breakfasts.

Moved:

Seconded:

5.6 Self Help Books

Given that there is money left over in the Welfare budget, I've offered to share this money to purchase items of use to other departments that are also relevant to the aims of the Welfare Department. Andrea, the Queer Officer, and I have discussed using some of this money to purchase self-help books and other resources which can be shared between the Queer Space, Wom*n's Room and UMSU offices for use by students.

Motion: To approve expenditure of up to \$300 from welfare budget line "Support Services" for the purchase of books to support the welfare of students, to be shared with other UMSU departments.

5.7 Food Bank

Given that there is money left over in the welfare budget, it would be wise to use some of this money to stock up on items for the food bank to ensure it is well stocked next year regardless of next year's budget.

Motion: To approve expenditure of up to \$600 from welfare budget line Support Services for the purchase of items for the Food Bank.

Moved:

Seconded:

5.8 Food Bank Storage

Given the above, it is also a good opportunity to purchase storage for these items like crates, containers and shelving.

Motion: To approve expenditure of up to \$100 for the purchase of storage for the food bank.

Moved:

Seconded:

5.9 Condoms

With what's left in the welfare budget it has also been suggested that condoms be purchase to be available for free for students from the Welfare and other UMSU departments to encourage safe sex.

Motion: To approve expenditure of up to \$500 from budget line "Campaigns" for the purchase of condoms and other contraceptives to be provided to students for free.

Moved:

Seconded:

5.10 Yoga Mats

Earlier in the year the department purchased yoga mats for the free yoga classes. These mats have become worn over the course of the year and many need to be replaced, while having more mats will make the classes more accessible to students without their own mats next year (given the intention of the Welfare Officers-elect to continue this program).

Motion: To approve expenditure of up to \$80 from budget line "Regular events" for the purchase of yoga mats.

Moved:

Seconded:

5.11 Board Games

Board Games will be a useful resource for the department to have on hand. This year we've borrowed games from other departments for several collective meetings and next year's OBs are considering regular board game social events.

Motion: To approve expenditure of up to \$100 from budget line "Regular Events" for the purchase of board games for the use of the Welfare Department.

6. Other Business

7. Next Meeting

TBC

8. Close