

**University of Melbourne Student Union**

**Minutes of the Welfare Committee**

**Meeting 2/11**

***UNCONFIRMED***

**5 PM, 15-02-2012**

**Location: Welfare Office, Level 1, Union House**



**Agenda**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Traditional Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Membership
- 1.6 Proxies
- 1.7 Adoption of agenda

**2. Confirmation of previous minutes (20/1/2012)**

**3. Matters arising from the minutes**

**4. Office Bearer Reports**

**5. Motions on Notice**

- 5.1 Regular meeting schedule
- 5.2 O-WEEK Show bag expenditure
- 5.3 O-WEEK BBQ hire
- 5.4 Free Welfare Department Yoga Classes Semester 1 expenditure
- 5.5 Free Breakfast Semester 1 expenditure
- 5.6 Disability Collective Semester 1 expenditure
- 5.7 Welfare Collective Semester 1 expenditure
- 5.8 Welfare Department English Language Program Semester 1 expenditure
- 5.9 Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQS, BBQ Rental Semester 1 expenditure
- 5.10 Fortnightly Welfare Lunchtime Healthy Living BBQS Semester 1 expenditure
- 6. Other business**
- 7. Next Meeting**
- 8. Close**

**Meeting opened at: 5.00 PM, by Isabelle Kingshott**

**Agenda Item 1; Procedural Matters**

**1.1 Election of Chair**

<p><b>Motion:</b> That Isabelle Kingshott chair the meeting Moved: Isabelle Kingshott <b>CARRIED</b></p>
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**1.2 Acknowledgement of Indigenous Owners**

So acknowledged

**1.3 Attendance**

2012 Office Bearers

Isabelle Kingshott, Kelly Song

2012 Committee Members

Hermione Zhou, Stephen Smith, Luke Rochford, Galih Pangestu

**Absent**

2012 Committee Members

Noni Sproule, Marte Hurlen, Therese Tezengi

**1.4 Apologies**

Noni Sproule

**1.5 Proxies**

Noni Sproule gave her proxy to Stephen Smith

**1.6 Membership**

Committee memberships has not changed

**1.7 Adoption of Agenda**

**Motion 1:** The agenda be adopted.  
Moved: Isabelle Kingshott  
**CARRIED without dissent**

#### **Agenda Item 2: Confirmation of Previous Minutes**

**Motion 2:** The previous minutes be confirmed  
Moved: Isabelle Kingshott  
**CARRIED without dissent**

#### **Agenda Item 3: Matters Arising from the Minutes**

No matters arising from the minutes

#### **Motion out of the notice**

**Motion 3:** that to move agenda item 5 to Agenda item 4 and to move agenda item 5 to item 4.  
Moved: Isabelle Kingshott      Seconded: Galih Pangestu  
**CARRIED without dissent**

#### **Agenda Item 4: Motions on Notice**

##### 4.1 Regular meeting schedule

**Motion 4:** That the welfare committee approve the regular meeting schedule for semester 1 as below  
5.00pm Wednesday 21 March  
5.00pm Wednesday 28 April  
5.00pm Wednesday 16 May  
Moved: Luke Rochford      Seconded: Stephen Smith  
**CARRIED without dissent**

##### 4.2 O-week show bag expenditure

**Motion 5:** The Committee approve the expenditure of \$150 for the purchase of show bags for O-WEEK from welfare committee budget line item 3233 PROMOTIONAL ACTIVITIES.  
Moved: Isabelle Kingshott      Seconded: Galih Pangestu  
**CARRIED without dissent**

##### 4.3 O-WEEK BBQ hire

**Motion 6:** That the Welfare Committee approves the expenditure of \$158 hire of two BBQs for the UMSU Welfare Department Budget line item 3233 PROMOTIONAL ACTIVITIES.  
Moved: Isabelle Kingshott      Seconded: Hermione Zhou  
**CARRIED without dissent**

##### 4.4 Free Welfare Department Yoga Classes Semester 1 expenditure

**Motion 7:** That the Welfare Committee approve expenditure of \$1400 for the Free Welfare Department Yoga Classes for semester 1 from Welfare Budget Line Item 3288 Campaign A.  
Moved: Isabelle Kingshott      Seconded: Luke Rochford  
**CARRIED without dissent**

##### 4.5 Free Breakfast Semester 1 expenditure

**Motion 8:** That the Welfare Committee approve the expenditure of up to \$2000 in allotment of \$200 per week from budget line item 3622 FOOD AND BEVERADGE to be spent on food, utensils and cooking implements to provide weekly free breakfasts by the discretion of the UMSU Welfare Offie Bearers, who must agree on such expenses through consensus, from week beginning 27/02/2012 to

the final week of Semester 1, excluding holidays and following which there will be a review to decide on funding for semester 2.

Moved: Isabelle Kingshott      Seconded: Luke Rochford

**CARRIED without dissent**

#### 4.6 Disability Collective Semester 1 expenditure

**Motion 9:** That the Welfare Committee approve the expenditure up to \$500 to be spent on administration, events and publicity of the Disability Collective, to run until the end of Semester 1, 2012 from Budget line item 3625 WORKSHOPS

Moved: Stephen Smith      Seconded: Isabelle Kingshott

**CARRIED without dissent**

#### 4.7 Welfare Collective Semester 1 expenditure

**Motion 10:** That the Welfare Committee approve expenditure of up to \$500 to be spent on administration, events and publicity of the Welfare Collective, to run until the end of Semester 1, 2012 from Welfare Budget Line Item 3625 WORKSHOPS.

Moved: Isabelle Kingshott      Seconded: Luke Rochford

**CARRIED without dissent**

#### 4.8 Welfare Department English Language Program Semester 1 expenditure

**Motion 11:** That the Welfare Committee approve the expenditure up to \$3000 to be spent on administration, events and publicity of the Welfare Department English Language Program, to run until the end of Semester 1, 2012 from Budget line item 3239 Campaign B.

Moved: Kelly Song      Seconded: Hermione Zhou

**CARRIED without dissent**

#### 4.9 Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQS, BBQ Rental Semester 1 expenditure

**Motion 12:** That the Welfare Committee approve the expenditure of \$1845 for rental of BBQs for the Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQs, to run until the end of Semester 1, 2012 from Budget line item 3839 SPECIAL PROJECTS.

Moved: Isabelle Kingshott      Seconded: Stephen Smith

**CARRIED without dissent**

#### 4.10 Fortnightly Welfare Lunchtime Healthy Living BBQS Semester 1 expenditure

**Motion 13:** That the Welfare Committee approve the expenditure of up to \$1000 from budget line item 3622 FOOD AND BEVERADGE to be spent on food, utensils and cooking implements judged as required to provide fortnightly free BBQs by the discretion of the UMSU Welfare Office Bearers, who must agree on such expenses through consensus, from week beginning 05/03/2012 to the final week of Semester 1.

Moved: Luch Rochford      Seconded: Galih Pangestu

**CARRIED without dissent**

#### Agenda Item 5: Office Bearer Report

**Motion 14:** that office bearers report be accepted.

Moved: Isabelle Kingshott

**CARRIED without dissent**

#### Agenda Item 6 Other business

##### 6.1 Food handling training of officer bearers

**Motion 15:** That the Welfare Committee approve the expenditure of \$60 from budge line 3161 TRAINING AND DEVELOPMENT to pay the Food Handling Training of the Welfare Office Bearers.

Moved: Isabelle Kingshott      Seconded: Luke Rochford

**CARRIED without dissent**

6.2 Lollies for O-WEEK

**Motion 17:** That the Welfare Committee approve the expenditure of up to \$200 from budget line item 3622 FOOD AND BEVERADGE to purchase lollies for O-WEEK.

Moved: Luke Rochford

Seconded: Hermione Zhou

**CARRIED without dissent**

**Agenda Item 7: Next Meeting**

**Next meeting on:** 5.00pm on 21/03/2012

**Agenda Item 8: Close**

**Meeting closed at: 6.10 PM**

**Certified by Chair: Isabelle Kingshott**

**Signed:**

**Dated:**