

University of Melbourne Student Union

Meeting of the Welfare Committee

Agenda

2 pm, May 4th 2012

Special General Meeting

**Location: Welfare Office
Level 1, Union House**

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous minutes (15/2/12, 21/3/12,18/4/12)

3. Membership

4. Matters arising form the minutes

5. Correspondence

6. Office Bearer Reports

7. Other Reports

8. Motions on Notice

- 7.1 Purchase of an Esky
- 7.2 Reimbursement of Welfare Officer Kelly Song'
- 7.3 Money for end of Semester Welfare Collective Party
- 7,4 Leave for Welfare Officer Isabelle Kingshott
- 7.5 Adjustments to disability collective

7.6 Increasing the Free Breakfast Budget

9. Other Business

10. Next Meeting

11. Close

Appendix

1.1 Previous Minutes



University of Melbourne Student Union

Minutes of the Welfare Committee

Meeting 2/11

UNCONFIRMED

5 PM, 15-02-2012

Location: Welfare Office, Level 1, Union House

Agenda

Procedural Matters

- Election of Chair
- Acknowledgement of Traditional Owners
- Attendance
- Apologies
- Membership
- Proxies
- Adoption of agenda

Confirmation of previous minutes (20/1/2012)

Matters arising from the minutes

Office Bearer Reports

Motions on Notice

Regular meeting schedule

O-WEEK Show bag expenditure

O-WEEK BBQ hire

Free Welfare Department Yoga Classes Semester 1 expenditure

Free Breakfast Semester 1 expenditure

Disability Collective Semester 1 expenditure

Welfare Collective Semester 1 expenditure

Welfare Department English Language Program Semester 1 expenditure

Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQS, BBQ Rental
Semester 1 expenditure

Fortnightly Welfare Lunchtime Healthy Living BBQS Semester 1 expenditure

Other business

Next Meeting

Close

Meeting opened at: 5.00 PM, by Isabelle Kingshott

Agenda Item 1; Procedural Matters

Election of Chair

Motion: That Isabelle Kingshott chair the meeting

Moved: Isabelle Kingshott

CARRIED

Acknowledgement of Indigenous Owners

So acknowledged

Attendance

2012 Office Bearers

Isabelle Kingshott, Kelly Song

2012 Committee Members

Hermione Zhou, Stephen Smith, Luke Rochford, Galih Pangestu

Absent

2012 Committee Members

Noni Sproule, Marte Hurlen, Therese Tezengi

Apologies

Noni Sproule

Proxies

Noni Sproule gave her proxy to Stephen Smith

Membership

Committee memberships has not changed

Adoption of Agenda

Motion 1: The agenda be adopted.

Moved: Isabelle Kingshott

CARRIED without dissent

Agenda Item 2: Confirmation of Previous Minutes

Motion 2: The previous minutes be confirmed

Moved: Isabelle Kingshott

CARRIED without dissent

Agenda Item 3: Matters Arising from the Minutes

No matters arising from the minutes

Motion out of the notice

Motion 3: that to move agenda item 5 to Agenda item 4 and to move agenda item 5 to item 4.

Moved: Isabelle Kingshott

Seconded: Galih Pangestu

CARRIED without dissent

Agenda Item 4: Motions on Notice

Regular meeting schedule

Motion 4: That the welfare committee approve the regular meeting schedule for semester 1 as below

5.00pm Wednesday 21 March

5.00pm Wednesday 28 April

5.00pm Wednesday 16 May

Moved: Luke Rochford

Seconded: Stephen Smith

CARRIED without dissent

O-week show bag expenditure

Motion 5: The Committee approve the expenditure of \$150 for the purchase of show bags for O-WEEK from welfare committee budget line item 3233 PROMOTIONAL ACTIVITIES.

Moved: Isabelle Kingshott

Seconded: Galih Pangestu

CARRIED without dissent

O-WEEK BBQ hire

Motion 6: That the Welfare Committee approves the expenditure of \$158 hire of two BBQs for the UNSU Welfare Department Budget line item 3233 PROMOTIONAL ACTIVITIES.

Moved: Isabelle Kingshott

Seconded: Hermione Zhou

CARRIED without dissent

Free Welfare Department Yoga Classes Semester 1 expenditure

Motion 7: That the Welfare Committee approve expenditure of \$1400 for the Free Welfare Department Yoga Classes for semester 1 from Welfare Budget Line Item 3288 Campaign A.

Moved: Isabelle Kingshott

Seconded: Luke Rochford

CARRIED without dissent

Free Breakfast Semester 1 expenditure

Motion 8: That the Welfare Committee approve the expenditure of up to \$2000 in allotment of \$200 per week from budget line item 3622 FOOD AND BEVERADGE to be spent on food, utensils and cooking implements to provide weekly free breakfasts by the discretion of the UMSU Welfare Office Bearers, who must agree on such expenses through consensus, from week beginning 27/02/2012 to the final week of Semester 1, excluding holidays and following which there will be a review to decide on funding for semester 2.

Moved: Isabelle Kingshott Seconded: Luke Rochford

CARRIED without dissent

Disability Collective Semester 1 expenditure

Motion 9: That the Welfare Committee approve the expenditure up to \$500 to be spent on administration, events and publicity of the Disability Collective, to run until the end of Semester 1, 2012 from Budget line item 3625 WORKSHOPS

Moved: Stephen Smith Seconded: Isabelle Kingshott

CARRIED without dissent

Welfare Collective Semester 1 expenditure

Motion 10: That the Welfare Committee approve expenditure of up to \$500 to be spent on administration, events and publicity of the Welfare Collective, to run until the end of Semester 1, 2012 from Welfare Budget Line Item 3625 WORKSHOPS.

Moved: Isabelle Kingshott Seconded: Luke Rochford

CARRIED without dissent

Welfare Department English Language Program Semester 1 expenditure

Motion 11: That the Welfare Committee approve the expenditure up to \$3000 to be spent on administration, events and publicity of the Welfare Department English Language Program, to run until the end of Semester 1, 2012 from Budget line item 3239 Campaign B.

Moved: Kelly Song Seconded: Hermione Zhou

CARRIED without dissent

Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQS, BBQ Rental

Semester 1 expenditure

Motion 12: That the Welfare Committee approve the expenditure of \$1845 for rental of BBQs for the Welfare Department Free Breakfast and Welfare Lunchtime Healthy Living BBQS, to run until the end of Semester 1, 2012 from Budget line item 3839 SPECIAL PROJECTS.

Moved: Isabelle Kingshott Seconded: Stephen Smith

CARRIED without dissent

Fortnightly Welfare Lunchtime Healthy Living BBQS Semester 1 expenditure

Motion 13: That the Welfare Committee approve the expenditure of up to \$1000 from budget line item 3622 FOOD AND BEVERADGE to be spent on food, utensils and cooking implements judged as required to provide fortnightly free BBQs by the discretion of the UMSU Welfare Office Bearers, who must agree on such expenses through consensus, from week beginning 05/03/2012 to the final week of Semester 1.

Moved: Luke Rochford Seconded: Galih Pangestu

CARRIED without dissent

Agenda Item 5: Office Bearer Report

Motion 14: that office bearers report be accepted.

Moved: Isabelle Kingshott

CARRIED without dissent

Agenda Item 6 Other business

6.1 Food handling training of officer bearers

Motion 15: That the Welfare Committee approve the expenditure of \$60 from budge line 3161 TRAINING AND DEVELOPMENT to pay the Food Handling Training of the Welfare Office Bearers.

Moved: Isabelle Kingshott Seconded: Luke Rochford

CARRIED without dissent

6.2 Lollies for O-WEEK

Motion 17: That the Welfare Committee approve the expenditure of up to \$200 from budget line item 3622 FOOD AND BEVERADGE to purchase lollies for O-WEEK.

Moved: Luke Rochford Seconded: Hermione Zhou

CARRIED without dissent

Agenda Item 7: Next Meeting

Next meeting on: 5.00pm on 21/03/2012

Agenda Item 8: Close

Meeting closed at: 6.10 PM

Certified by Chair: Isabelle Kingshott

Signed:

Dated:



University of Melbourne Student Union

Meeting of the Welfare Committee

Inquorate

4 pm, 21st March 2012

Meeting 01/10

**Location: Welfare Office
Level 1, Union House**

Procedural Matters

Election of Chair

Acknowledgement of Indigenous Owners

Attendance

2012 Office Bearers

Isabelle Kingshott

2012 Committee Members

Galih Pangestu

Apologies

Proxies

Membership

Adoption of Agenda

Office Bearer Reports

Motions on Notice

Other Business

Next Meeting

Close



University of Melbourne Student Union

Meeting of the Welfare Committee

Inquorate

5 pm, 18 January 2012

Meeting 4/10

**Location: Welfare Office
Level 1, Union House**

Procedural Matters

Election of Chair

Acknowledgement of Indigenous Owners

Attendance

2012 Office Bearers

Isabelle Kingshott

2012 Committee Members

Stephen Smith, Luke Rochford

Apologies

Proxies

Membership

Adoption of Agenda

Confirmation of previous minutes (15/2/2012, 21/3/2012)

Matters arising from the minutes

Office Bearer Reports

Motions on Notice

5.1 Increasing funding for the Weekley Free Breakfast

5.2 Reimbursement of Welfare Office Bearer Kelly Song for expenditure

5.3 Increase of funding for Welfare Collective Semester 1

5.4 Increase of funding for Welfare Collective Lunchtime BBQs

5.5 Funding for a welfare department esky

Other Business

Next Meeting

Close