

**University of Melbourne Student Union
Meeting of the Environment Committee**

Agenda

17:00, 14/12/2017

Meeting 1(18)

Location: Environment Office

1. Procedural Matters

1.1 Election of Chair

Motion 1: To elect Lucy as Chair.

Mover:

Seconder:

1.2 Acknowledgement of Indigenous Owners

1.3 Attendance:

Name and pronoun round. Why were you interested in being a part of Environment Committee this year?

1.4 Apologies

1.5 Proxies

1.6 Membership

1.7 Adoption of Agenda

Motion 2: To adopt the agenda as presented.

Mover:

Seconder:

2. Correspondence

3. Office Bearer Report

Motion 3: To accept the OB report.

Mover:

Seconder:

4. Introduction to Committee and UMSU Governance

4.1 What are the constitutional requirements of you as Committee members and us as Enviro Officers?

4.2 How does Committee fit into UMSU as a whole?

4.3 What can the Committee and the Department do together in 2018?

5. Motions on Notice

Motion 4:

Preamble

As you would have seen in our initial welcome email, the 2018 Department budget has been submitted to Council for consideration next week. You can also find it attached as *Appendix A*. Although we haven't received feedback on it yet, we would like the endorsement of Committee before it is finalised next week. If you have any thoughts or amendments, we are happy to accomodate.

Motion

To pass the 2018 Environment Department budget as presented.

Mover:

Seconded:

Motion 5:

Preamble

The Operations Sub-Committee is a part of Students' Council, and has the ability to approve expenditure for departments, particularly when Students' Council and/or the department committee are unable to meet quorum.

Motion:

That the Environment Committee approves budgetary delegation to the Operations Sub-Committee of up to \$1000 for each Environment Department Budget Line.

Mover:

Seconded:

Motion 6:

Preamble

The 2017 budget still contains some left-over money that we as a Department have the opportunity to use. Generally every year the outgoing Office Bearers leave a portion of funds aside for the incoming OBs to spend on sorting out the office for their new term. We sadly only found out a couple of days ago that we must spend this by the 15th or else the 2017 funds lapse.

The office is currently short on useful stationery and supplies, including basic things like glue and staples, but also we are hoping to get larger supplies like a First Aid Kit and a kettle. You can find the list we have so far in *Appendix B* of the agenda. If you have anything in mind that you'd like to purchase for the Office, please let us know and we will add it to our list.

Motion:

That Committee approves up to \$1000 from the 2017 Special Projects budget line for stationery and supplies for the Enviro Office.

Mover:

Seconded:

Motion 7:

Preamble

During semester we hold our regular Collective meetings for about an hour or so every week. This is often the time where newbies can come along and find out about the Department, and where we can all discuss programs, campaigns, events, and initiatives, as well as hanging out and planning together. We aim to always be inclusive and welcoming, and also the presence of food just makes anything more appealing to attend. Getting the Co-op to cater a small spread of snacks and maybe chai for Collective is also great exposure for the Food Co-op, and a talking point for new people or those unfamiliar with co-operative systems.

Motion:

To approve up to \$100 per week within Semester 1 for snacks and drinks from the Food Co-op for Enviro Collective.

Mover:

Seconded:

Motion 8: That the Environment Committee should pass a schedule for fortnightly meetings 4pm Monday, beginning on January 8th, as indicated as the best available time for everyone on the online poll.

Mover:

Seconded:

6. Motions Without Notice

7. Other Business

8. Next Meeting:

9. Closed