



University of Melbourne Student Union
Meeting of the Education Committee
2:00PM 12/01/2018
Meeting 1(18)
Location: OB Space, Union House

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Membership
- 1.6 Adoption of Agenda

2. Confirmation of Previous Minutes

N/A

3. Office Bearer Report

- 3.1 Academic Affairs
- 3.2 Public Affairs

4. Motions on notice

- 4.1 UMSU Education Department 2018 Budget
- 4.2 O-Week expenditure
- 4.3 Acceptable Conduct for the Education Department
- 4.4 Operations Sub-Committee Delegation

5. Motions not on notice

6. Other business

- 6.1 Expectations of committee members and office bearers

7. Next meeting

TBA

8. Close Meeting

3.1 Academic Affairs OB Report

It has been a frantic start to the year, especially with NatCon falling on the second week of our term. Toby and I have met several times with the Advocacy Department to discuss our goals for the coming year and start making plans for how to go forward, and have established a good working relationship. Toby has been on leave but has been helping out in the planning of the department and the writing of the budget.

Prior to the start of our term we, along with Roger and Caley, selected the Student Representative Network for 2018. We have contacted the secretaries of all of the committees and have contacted all successful applicants, bar the three reps on a committee that may or may not be going ahead.

We have submitted our plans for O-Week to Comms, but have had some technical issues when submitting our jobs. We met with this week to sort out some of the issues. We have also written our page for the whole of union guide for O-Week, as well as planning for our education booklet alongside Ed Pub. We will be continuing with the digital version of Counter-Course so this year there will not be a printed copy of the booklet, saving costs. Alongside the Education Public Department, we have started planning for next years Education Collective as well as our O-Week events.

The Education Department has purchased new t-shirts for the department from the remainder of last year's budget as we were running low. With FlexAp and Cadmus campaigns to run in the coming year it is important we have enough resources to allow all students who wish to engage with the department and the campaigns.

3.2 Public Affairs OB Report Young Workers Centre

We (i.e. Madi, Conor and Desiree) met up with Nadia (who is the campus organiser from the Young Workers Centre) on the 25th of November in order to evaluate potential collaborations for events with UMSU wherein students would ideally be exposed to the ideas behind trade unionism and why it's important, as well as be able to identify whether or not they are being treated fairly in their workplace. For those who aren't aware, the YWC is an organisation that offers information for young workers (funnily enough) who either need help resolving issues that they come across during their time at work – bullying or harassment, unfair wages, etc. – or just want to learn more about their rights within the workplace in general. Given the number of students who are exposed to these conditions, especially in industries such as hospitality and retail where students make up a significant proportion of the workforce, as well as the general low rates of trade union membership within the student cohort, we intend to establish a collective within UMSU that would be able to use some of the resources of the YWC to help pass on this information. This collective will hopefully run the meeting-type brainstorming events that characterise most collectives as well as be able to organise specific events on campus that will be able to show what sorts of things people will need if they require any help with the aforementioned issues.

Since this initial meeting, we have begun drafting plans for the semester regarding what kind of events we will be trying to run – hopefully we will have some kind of budget breakdown to show all of you by the time of our next committee meeting. Ideally, our collective will be able to have a stall present at the university's graduate careers expo day, on the 6-7th of March – this is currently being sorted out with the university by us. It's going to be important to have a presence at this fair, as it will enable us to have discussions with students as to what their rights are should they manage to get any of the jobs being advertised at the expo. We highly encourage the participation of all members of Education Committee in this collective – even if you don't have much time, any contributions would be greatly appreciated.

Education Public zine

This idea is still in the works, and nothing will be confirmed until we have fully discussed this with Education Committee, but one potential project that can be used to promote the young worker's collective is producing a zine that would consist of contributions from students about how they balance their work and study. It's yet to be seen whether this would be published as

a hard copy (as there would be costs for printing involved) or simply exist as an online blog, but it would be a useful tool to continue to raise awareness for the issues faced by students.

Education Collective

One of the things that the Education Department is planning to do in 2018 is to re-establish the Education Collective. Alice from Education Academic and I have been jointly planning what kinds of things we might want to explore for this over the next year – we're hopefully going to make it a progressive sort of program similar in some ways to how Sinead Manning (former Education Public officer) ran the Policy Engagement Program (PEP) this year in that the things we discuss will increase in complexity and required engagement as the year continues. Ideally, it will be used as a campaign skills development program, but the idea is also to include other interesting materials, such as evaluation of particular issues in the way that teaching is conducted at universities today and how these issues could potentially be resolved, as well as looking at the history of the student movement in Australia as a whole, which will allow us to look at what has and has not worked for students in the issues they have faced – hence educating us on what sorts of things will be needed for the current Ed Pub OBs.

Induction and Summerfest

During our induction week, Conor logged an event for an Education stall to be run during Summerfest with the Communications Department. We are hoping to have the Young Workers Centre come on to campus at some time during Summerfest as well, but this will have to be organised separately given that they are an external organisation. We were also approached by Jordan and Alex from the Activities Department, who suggested we run an event at the Union House Sleepover that will occur during Summerfest, which we are looking forward to! At this stage, Education Public will be running a collaborative event with the Environment department about the history of activism within the student union. We're currently in the research stages of this project – if anyone has some stories they're aware of that could be interesting to display, let us know.

Other activities

Madi has met with representatives from the Melbourne University branch of the National Tertiary Education Union (NTEU), just to touch bases about what kinds of issues we foresee we will face this year.

4.1 Education Department Budget 2018

INCOME	
TOTAL INCOME	33,000
OPERATIONAL EXPENSES	
Stationery & Postage	250
Telephone	50
Photocopying	2,500
Printing	4,000
Campaigns, Special Projects & Events	19,200
Grants & Schemes	7,000
TOTAL OPERATING EXPENSES	33,000
SURPLUS/(DEFICIT)	0

Motion 1: That the Education Department accepts the following budget for 2018

Mover: Alice Smith

Secunder: Conor Clements

4.2 O-Week Expenditure

O-Week is a crucial time for the department, enabling us to reach out to new and returning students and introduce our events and priorities for the year.

Motion 2: That up to \$4500 be moved from the Campaigns, Special Projects & Events budget line to pay for tote bags for Summer Fest/ O-Week.

Mover: Conor Clements

Secunder: Alice Smith

Motion 3: That up to \$2500 be moved from the Printing budget line to pay for printing of the Education Booklet for 2018.

Mover: Alice Smith

Secunder: Conor Clements

Motion 4: That up to \$2000 be moved from the Campaigns, Special Projects & Events budget line to pay for Stress Balls for Summer Fest/ O-Week.

Mover: Conor Clements

Secunder: Alice Smith

Motion 5: That up to \$100 be passed from the Campaigns, Special Projects & Events budget line to pay for advertising of volunteering programs and O-Week Events through Facebook advertising.

Mover: Alice Smith

Seconder: Conor Clements

Motion 6: That up to \$750 be moved from the Campaigns, Special Projects & Events budget line to pay for badges and edible giveaways for Summer Fest/ O-Week.

Mover: Conor Clements

Seconder: Alice Smith

Motion 7: That up to \$1500 be passed from the Campaigns, Special Projects & Events budget line to pay for Education Department pens for Summerfest/ O-Week and throughout the year.

Mover: Alice Smith

Seconder: Conor Clements

Motion 8: That up to \$450 be moved from the Campaigns, Special Projects & Events budget line to pay the designer of the tote bag artwork Sam Wallman for his work.

Mover: Conor Clements

Seconder: Alice Smith

4.3 Acceptable Conduct for the Education Department

We expect everyone to:

- treat everyone at work, or at a work-related activity - workmates, visitors, clients or anyone else - with respect, courtesy and dignity;
- value the diversity of people and respect cultural differences;
- not engage in unlawful discrimination, sexual harassment, victimisation or vilification;
- not encourage others to engage in unlawful discrimination, sexual harassment, victimisation or vilification;
- report any unlawful discrimination, sexual harassment, victimisation or vilification that you witness, to a manager or Contact Officer;
- participate in any training required by UMSU;
- co-operate with any investigation of complaints; and
- familiarise yourself with workplace policies and understand your obligations under those policies.

The acceptable behaviours above are listed in the UMSU Acceptable Conduct Policy. All members of this committee are expected to abide by this policy. In practical terms this means:

- committee members, chair, office bearers, and observers must be treated respectfully at all times;
- disrespectful and/or aggressive behaviour during meetings will not be tolerated, and any perpetrator of such behaviour will be asked to leave the meeting;
- unacceptable behaviour towards another committee member, chair, office bearer, and/or observer (either in person, in public, or online) will be considered a breach of the UMSU Acceptable Conduct Policy.

Motion 9: That the Education Committee and Office Bearers agree to abide by and respect the UMSU Acceptable Conduct Policy in all of their dealings, interpersonally and online.

Mover: Alice Smith

Seconder: Conor Clements

4.4 Operations Sub-Committee Delegation

The Operations Sub-Committee is a part of Students' Council, and has the ability to approve expenditure for departments, particularly when Students' Council and/or the department committee are unable to meet quorum.

Motion 10: That Education Committee the approves budgetary delegation to the Operations Sub-Committee of up to \$1000 for each Education Department Budget Line.

Mover: Conor Clements

Secunder: Alice Smith