

**University of Melbourne Student Union  
Meeting of the Environment Committee**

**Agenda**

**17:00, 14/12/2017**

**Meeting 1(18)**

**Location: Environment Office**

**1. Procedural Matters**

1.1 meeting opens at 5:10pm

1.2 Election of Chair

**Motion 1:** To elect Lucy Turton as Chair.

Mover: Lucy

Seconder: Tessa Campisi

**CARRIED WITHOUT DISSENT**

1.3 Acknowledgement of Indigenous Owners

1.4 Attendance: Callum Simpson, Ayushi Mahajan, Lucy Turton, Tessa Campisi, Olive Gole, Beiwei Lin, Julia Harrison

Name and pronoun round. Why were you interested in being a part of Environment Committee this year?

Common themes: it would be an interesting experience; to learn about how the department works; to help in bureaucratic processes; contribute more to the Department as a whole

1.5 Apologies

No apologies

1.6 Proxies

No proxies

1.7 Membership

No changes to membership.

1.8 Adoption of Agenda

**Motion 2:** To adopt the agenda as presented.

Mover: Lucy Turton

Seconder: Olive Gole

**CARRIED WITHOUT DISSENT**

**2. Correspondence**

There has been no significant correspondence to or from the department.

**3. Office Bearer Report**

In the two weeks since the beginning of the 2017/2018 Office Bearer term, we have begun re-organising the Environment Office and ruthlessly clearing out old files and out-of-date resources. We have been filling out UMSU paperwork and attended trainings on governance, liability, child safety, OH&S, and more! We have begun introducing ourselves to those we don't know and reaching out to groups and individuals in the wider collective, particularly the Food Co-op and Community Garden. We organised the first committee meeting of the Environment Committee and drawn up an agenda to pass budgetary delegation to Operations Sub-committee, use the leftover budget of 2017 on office and collective supplies and schedule the Environment Committee's meetings for the first half of the year. The committee meeting is scheduled for 5pm on Thursday the 14th of December, and we'll be able to report back on the meeting at the council. On 2:30pm on Thursday the 14th we were scheduled to attend our first meeting of the Melbourne University Sustainability Executive, however it was unfortunately cancelled a few days before due.



**Motion 3:** To accept the OB report.

Mover: Callum Simpson

Seconder: Tessa Campisi

**CARRIED WITHOUT DISSENT**

#### **4. Introduction to Committee and UMSU Governance**

4.1 What are the constitutional requirements of you as Committee members and us as Enviro Officers?

-to attend the meetings

-if a committee member misses 3 meetings, then they are removed and replaced by the electoral tribunal, generally from the person on the ticket

4.2 How does Committee fit into UMSU as a whole?

- Look at our groovy poster/chart!
- The committee is able to pass expenditure from the council-approved budget and set policy for the department

4.3 What can the Committee and the Department do together in 2018?

**5. Motions on Notice**

***Motion 4:***

*Preamble*

As you would have seen in our initial welcome email, the 2018 Department budget has been submitted to Council for consideration next week. You can also find it attached as *Appendix A*. Although we haven't received feedback on it yet, we would like the endorsement of Committee before it is finalised next week. If you have any thoughts or amendments, we are happy to accommodate.

*Motion*

To pass the 2018 Environment Department budget as presented.

Mover: Olive Gole

Seconder: Ayushi Mahajan

**CARRIED WITHOUT DISSENT**

***Motion 5:***

*Preamble*

The Operations Sub-Committee is a part of Students' Council, and has the ability to approve expenditure for departments, particularly when Students' Council and/or the department committee are unable to meet quorum.

*Motion:*

That the Environment Committee approves budgetary delegation to the Operations Sub-Committee of up to \$1000 for each Environment Department Budget Line.

Mover: Tessa

Seconder: Olive

**CARRIED WITHOUT DISSENT**

***Motion 6:***

*Preamble*

The 2017 budget still contains some left-over money that we as a Department have the opportunity to use. Generally every year the outgoing Office Bearers leave a portion of funds aside for the incoming OBs to spend on sorting out the office for their new term. We sadly only found out a couple of days ago that we must spend this by the 15th or else the 2017 funds lapse.

The office is currently short on useful stationery and supplies, including basic things like glue and staples, but also we are hoping to get larger supplies like a First Aid Kit and a kettle. You can find the list we have so far in *Appendix B* of the agenda. If you have anything in mind that you'd like to purchase for the Office, please let us know and we will add it to our list.

*Motion:*

That Committee approves up to \$1000 from the 2017 Special Projects budget line for stationery and supplies for the Enviro Office.

Mover: Tessa

Seconder: Julia

## **CARRIED WITHOUT DISSENT**

### ***Motion 7:***

#### *Preamble*

During semester we hold our regular Collective meetings for about an hour or so every week. This is often the time where newbies can come along and find out about the Department, and where we can all discuss programs, campaigns, events, and initiatives, as well as hanging out and planning together. We aim to always be inclusive and welcoming, and also the presence of food just makes anything more appealing to attend. Getting the Co-op to cater a small spread of snacks and maybe chai for Collective is also great exposure for the Food Co-op, and a talking point for new people or those unfamiliar with co-operative systems.

#### *Motion:*

To approve up to \$100 per week within Semester 1 for snacks and drinks from the Food Co-op for Enviro Collective.

Mover: Bewei

Second: Olive

## **CARRIED WITHOUT DISSENT**

***Motion 8:*** That the Environment Committee should pass a schedule for fortnightly meetings 4pm Monday, beginning on January 8th, as indicated as the best available time for everyone on the online poll.

Mover: Olive

Second: Julia

## **CARRIED WITHOUT DISSENT**

### **6. Motions Without Notice**

There were none.

### **7. Other Business**

Summerfest: What are the plans, and what do people think of them?

- Lucy and Callum gave a summary of the three SummerFest events currently in the works
- People think the Comms proposed poster for Green Screen/PWYF looks a bit like a bin

Things to report back-on next meeting:

- Confirm protocol, Re: proxies and rescheduling meetings if we need to amend our schedule

Things to discuss for next meeting

- Direction of the department and how committee can work with the department (since this earlier conversation was cut short due to time constraints)

**8. Next Meeting:** Monday, January 8, 4pm, Environment Office

**9. Meeting closed at 6:20pm**