



**University of Melbourne Student Union**  
**Meeting of the Education Committee**  
**5:00PM 12/01/2018**  
**Meeting 2(18)**  
**Location: OB Space, Union House**

**Meeting opened at 5:07PM**

**1. Procedural Matters**

1.1 Election of Chair

**Motion 1:** That Alice Smith be elected chair

M: Alice. S: Annette

CWD

1.2 Acknowledgement of Indigenous Owners

1.3 Attendance

Office Bearers: Conor Clements, Alice Smith, Madi Sarich-Prince, Toby Silcock (via call)

Committee: Emma Fazzino, Annette Jacobsen, Dominic Ilagan (via call)

Other: Cameron Doig, Joshua Bruni

1.4 Apologies

We received an apology from Ru Bee Chung

1.5 Membership

We received resignations from Rachel Carey and Elizabeth Vu

1.6 Adoption of Agenda

**Motion 2:** That the agenda be adopted as presented.

M: Alice. S: Annette.

Carried. Dominic abstained and wished to have his abstention noted in the minutes.

**2. Confirmation of Previous Minutes**

**Motion 3:** That the minutes circulated be accepted as a true and accurate record of Education Committee Meeting 1(18).

M: Alice

CWD

**3. Office Bearer Reports**

3.1 Academic Affairs OB Report

February has been hectic and despite being the shortest month is probably the worst for OBs. The Education Collective has been planned and will run every second Tuesday at 12:30 in Graham Cornish B (except the first which occur somewhere TBC because there are no rooms available). The advertisements are being created by Comms, with a separate one for the first week to avoid confusion about the location. These will be from week one and alternating with the Education Action Group run by Ed Pub.

The Student Representative Network Training occurred and was attended by many members of the SRN. The resources created by Advocacy for the training have been distributed to the

email list of the SRN members, and will be useful throughout the year. The first meeting of the SRN will likely be in Week 2 so that all SRN members can meet and discuss issues raised in their first committee meetings and issues facing students generally.

The Education Booklet has been printed, but there are two issues that need to be corrected. At the time of writing this the problem is ongoing but will be corrected by the time they are handed out during O-Week. The tote bags, pens and bookmarks have also arrived. There will be a Costco trip on Thursday where Goldie will buy us lollies to give away as previously passed in Committee 1. We are running stalls in both Parkville and the VCA and giving tote bags and doing banner painting at both. We will be giving out stress balls and lollies and it'll be great (hopefully).

A number of motions have been passed through operations sub-committee since the last education committee meeting. This was due to range of factors, including the immediate need to get things paid due to the deadlines of O-Week and resignations of members on committee. This is unfortunate and we will try to avoid it happening in the future, and all of the motions have been included for transparency.

Cadmus plans are progressing quickly. A lot should happen between the time of writing (Tuesday) and the Committee meeting (Thursday), so I will provide a verbal report on Thursday. We have printed 3000 flyers based off the design of last year outlined the basics of Cadmus, and this money came from the Whole of Union Campaigns Budget, as Cadmus is one of the biggest issues the Union is facing this year.

#### **Expenditure**

Item	Allocated	Spent
Totes	4500	3653
Pens	2000	1200
Bookmarks	400	320
Stress balls	1000	1026.5
Tote	450	450

### **3.2 Public Affairs OB Report**

We've been very busy the last couple of weeks in preparation for Summerfest – on that side, UMSU Education are currently designing a mailing list sheet for use at the stall, which will be held on the 20<sup>th</sup> of February for those who don't know. If you're interested in coming down and volunteering for an hour or two, please don't hesitate to let us know – the more hands we have on deck the better. At this stage, it's looking like we're going to be distributing the tote bags purchased with money passed at last committee (along with all the stuff to put inside it), having banner painting, and especially flogging our collectives (Education and Syndicate) and the Cadmus petition that was used last year. This petition will be updated to allow us to contact the signatories (if they consent) as this will serve as a useful ground to build on campus in opposition to Cadmus.

We've run a pre-planning session with other UMSU Office Bearers for what kind of campaign we should be running in opposition to Cadmus. Essentially what was decided was that we should be emphasising the accessibility issues more than the campaign last year did (as opposed to the issues regarding privacy and information collection) due to the fact that this would be easier to run a whole-of-union campaign on and that it would be more likely to resonate with a generation of students who are more or less ambivalent to the reality of being tracked constantly. This is not to say that we will be ignoring the issues of privacy.

Syndicate planning is in full swing. At this stage, it's looking as if we will be running our first proper event in week 2 at the student bar. We're in the process of organising guests to come

down from different groups such as the Young Workers Centre and United Voice, who will be able to interact with students who come along to the event, and begin to tease out issues surrounding students in the workplace. Additionally, we have been meeting with a number of unions whose interests align with those of students on campus, including the National Tertiary Education Union (NTEU), United Voice (specifically Hospo Voice) and the Retail and Fast Food Workers Union (RAFFWU). Hopefully, their resources will aid our campaigning within Union House for the year ahead.

UMSU Education have also planned to hold a stall at the Careers Fair, to be held on either the 6<sup>th</sup> or 7<sup>th</sup> of March (date pending approval from the University's end). This stall will be used in order to educate students attending the fair to their rights in the workplace. Though we have been assured that employers who will be present at the fair have been vetted, we are still wary of the likelihood of things such as unpaid internships being advertised for students, as these are rampant throughout white-collar professions and are, for all intents and purposes, illegal.

Planning for the National Day of Action has also commenced – Communications & Marketing have mocked up a poster for us to use specifically for the Melbourne University speak out to be held on the day of the NDA. More updates will occur closer to the commencement of semester, but we will likely begin poster runs within the next week or so.

We are currently planning to have an Education Action Group meeting next Monday afternoon at 2pm, location TBC. This will be talking mostly about Cadmus issues, including the framing of the campaign for the year ahead, and a timeline of key actions to take. Please come along.

**Motion 4:** To accept the Education Academic and Education Public Office Bearer reports en bloc.

M: Alice.

CWD

#### **4. Motions on notice**

##### 4.1: Food for collectives

To entice students to come to the EAGs, Syndicates and Education Collectives this year, we will be providing lunch to students and especially our volunteers. The breakdown of this will be approximately \$60/week for Syndicate and \$60/fortnight for Ed Collective and \$20/week for EAG, which is traditionally not a catered event.

There was clarification sought by Emma as to whether this breakdown was appropriate, given that EAGs are held fortnightly. This was acknowledged by the OBs.

**Motion 5:** To pass up to \$1200 from the Campaigns, Special Projects and Events budget line to pay for food for semester one collectives.

M: Annette.

S: Emma.

CWD

#### **5. Motions not on notice**

5.1: Syndicate, the Education Department's collective dedicated to improving the working conditions of young workers on campus, is in need of an artist to create merchandising designs for promotional materials including posters, bookmarks, t-shirts and postcards.

**Motion 6:** To pass up to \$500 from the Campaigns, Special Projects and Events budget line to pay the artist for her work in creating the designs for us.

Emma asked whether or not \$500 was a decent amount to pay the artist. Cameron and Conor explained the process by which this figure was arrived at, including calculation using MEAA rates, which showed that if anything more money should be paid to the artist.

M: Emma

S: Madi

CWD

5.2: Syndicate's first event will be held on Wednesday the 7<sup>th</sup> of March from 4PM-7PM, and will be a social drinks event. The Education Department wants provide a tab for a small amount of drinks to be purchased for attendees. The drinks will be purchased at a discount due to the event being associated with the union.

**Motion 7:** To pass up to \$500 from the Campaigns, Special Projects and Events budget line to pay for drinks for attendees at Syndicate's first event.

Emma enquired as to how the costs of Syndicate's first event were reached. Conor gave the breakdown, based on around 50 attendees purchasing around 3 drinks for about \$3.50 each.

Emma and Annette made a formal request to see Conor, Madi and Cameron's estimates of the costs of Syndicate's events over the course of the year, which will be provided by the next meeting.

Amendment from Dom: to alter "drinks" to "drinks and food".

M: Dom

S: Annette

CWD

## 6. Other business

### 6.1 Motions passed at operations subcommittee

A list of motions passed at operations subcommittee were provided.

Education Booklets Moved:13/2

They are two major problems with the education booklets that we had printed as a guide to the department. Firstly, the contact details for Advocacy are incorrect so students will not be able to contact them when required. Secondly, there is no Acknowledgment of Country. These are major oversights that need to be fixed, the best solution is still being worked out with Comms but will likely be stickers placed into the book.

Motion: That up to \$700 is passed from the printing budget line to fix the education booklets

Food for SRN training Moved :12/2

Last week the training for the members of the SRN took place in order to make them effective student representatives. The training was well run and included food for attendees. However, since the training took place it has been brought to our attention that traditionally the Education Department pays for half of the catering costs, which is something that will be passed on at this year's handover.

Motion: That \$140 be passed from the Campaigns, Special Projects & Events budget line to pay for the Education Department's share of the SRN training catering.

Bookmarks Moved: 7/2

The Education Department is aiming to get bookmarks to put in our O Week tote bags that will provide information about the department. We will print 2000 and the design has already been completed by Comms, we just need to get them printed.

Motion: To pass up to \$400 from the campaigns, projects and special events budget line of the Education Department budget for bookmarks

Cadmus Moved: 7/2 from Whole of Union

The Education Department wishes to continue with the Cadmus campaign in 2018, as the University has gone ahead with the pilot of Cadmus in semester 1 2018. The widespread implementation of Cadmus will have incredibly detrimental effects on the student body, decreasing the accessibility of assignments and making their completion more difficult. For this reason, we are printing a range of printed material and Facebook advertisements for O-Week to raise awareness of the issue for new and returning students. This is taken from the campaigns budget line rather than the Education Budget as this is large campaign that will fundamentally change the way students approach assessment, so requires cross departmental input to be effective.

Motion: To pass up to \$1000 from the campaigns budget line for printed materials and Facebook advertisements around the issue of Cadmus for O Week.

Alice noted that although up to \$700 was passed for the stickers to go on the booklets, approximately only \$400 will be needed.

Alice noted that the money spent on the flyers for Cadmus came from the whole of union Campaigns budget.

Annette requested a formal review of each budget line to be included in every agenda, in order to get a proper idea of what will be needed in terms of expenditure.

## **7. Next meeting**

**TBA**

## **8. Close Meeting**

Meeting closed at 5:50PM.

#### 4.1 Food for collectives

To entice students to come to the EAGs, Syndicates and Education Collectives this year, we will be providing lunch to students and especially our volunteers. The breakdown of this will be approximately \$60/week for Syndicate and \$60/fortnight for Ed Collective and \$20/week for EAG, which is traditionally not a catered event.

Motion: To pass up to \$1200 from the Campaigns, Special Projects and Events budget line to pay for food for semester one collectives.

M: Emma. S: Annette.

**Amendment:** That the figure of “\$20/week” for EAG be altered to read “\$20/fortnight” instead.

#### Motions not on notice

5.1: Syndicate, the Education Department’s collective dedicated to improving the working conditions of young workers on campus, is in need of an artist to create merchandising designs for promotional materials including posters, bookmarks, t-shirts and postcards.

Motion: To pass up to \$500 from the Campaigns, Special Projects and Events budget line to pay the artist for her work in creating the designs for us.

Moved:

Seconded:

5.2: Syndicate’s first event will be held on Wednesday the 7<sup>th</sup> of March from 4PM-7PM, and will be a social drinks event. The Education Department wants provide a tab for a small amount of drinks to be purchased for attendees. The drinks will be purchased at a discount due to the event being associated with the union.

Motion: To pass up to \$500 from the Campaigns, Special Projects and Events budget line to pay for drinks for attendees at Syndicate’s first event.

Moved:

Seconded:

#### 6.1 Motions moved at Op Sub

Education Booklets Moved:13/2

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Motion: To pass up to \$1000 from the campaigns budget line for printed materials and Facebook advertisements around the issue of Cadmus for O Week.

Attendance: Conor Clements (Education Public Officer), Alice Smith (Education Academic Officer), Madeleine Sarich-Prince (Education Public Officer), Annette Jacobson, Emma Fazzino, Toby Silcock, Dominic Roque Ilagan, Cameron Doig (observer)

Motion 1: That Alice Smith be elected chair.

Moved: Alice

Seconded: Annette

CWD

Motion: That the agenda be adopted as presented.

Moved: Alice

Carried. Abstention from Dom.

Motion: To confirm the previous meeting's minutes as a true and accurate record of Education Committee 1(18).

Moved: Alice

CWD

Alice spoke to her Education Academic report, adding that she had created a letter with Desiree regarding the issues around Cadmus. It was agreed that this should be posted in the Facebook group.

Motion: To accept the Education Public and Academic reports en bloc.

Moved: Alice.

CWD

Annette had a question regarding whether Syndicate would be running weekly. Conor said that this would be to be confirmed.

Annette expressed concern over Education funding all of Syndicate's events. Madi responded that there would be scope for funding from other departments if there was to be any kind of collaboration event. Alice suggested that there would be potential for money from the Whole of Union Campaigns and Special Projects budget line, which would be raised at a future council. The committee agreed that due to the scope of Syndicate's issues being

4.1:

Moved: Emma

Seconded: Annette  
20 a fortnight amended – Emma.  
CWD

5.1

Emma asked whether \$500 was an appropriate amount of money to pay for the artist. Conor and Cameron explained the logic behind the figure that was arrived at by the writer of the motion.

Moved: Emma  
Seconded: Madi  
CWD

5.2

Emma enquired as to how the costs of Syndicate's first event were reached. Conor responded that it was based on figures of around 50 attendees, \$3.50 a drink and 3 drinks being purchased.

Emma enquired as to the yearly costs of Syndicate's events. A formal request was made by Emma and Annette to see Conor, Madi and Cameron's estimates for the year, which will be provided at the next meeting of committee.

Amendment: to include food in the cost of the motion. This is amenable to the mover.

Mover: Dom  
Secunder: Annette  
CWD

6.1

Alice noted that although up to \$700 was passed for the stickers to go on the booklets, approximately only \$400 will be needed.

Alice noted that the money spent on the flyers for Cadmus came from the whole of union Campaigns budget.

Annette requested a formal review of each budget line to be included in every agenda, in order to get a proper idea of what will be needed.

Meeting closed at 5:50PM