

University of Melbourne Student Union
Minutes of the Clubs & Societies Committee



Meeting 3/18

CONFIRMED

10 am, Thursday February 15th 2018

Location: Office Bearer Space, Level 1, Union House

Agenda

1. Procedural Matters

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies (Eleanor Seale, Ilan Rosen)
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

2. Confirmation of previous minutes

- 2.1. February 2, 2018
- 2.2. Correction to December 8

3. Matters Arising from the Minutes

- 3.1. BAVS email & bank details
- 3.2. ESSS outstanding invoice
- 3.3. Embrace Education bank account location
- 3.4. Membership data collection

4. Reports

- 4.1. Officers
- 4.2. Regulation & Policy Working Group
- 4.3. SAG

5. Correspondence

- 5.1. Summerfest overpayment refunds
- 5.2. Oaktree Locker
- 5.3. Positive Psychology subjects

6. Grants

- 6.1. Standard
- 6.2. Grants For Discussion

6.2.1. 6831 Women in Commerce and Politics pens

7. Other Business

7.1. Camp Welfare Training Handout

7.2. Camp Leaders Survey

7.3. Motion: To approve up to \$50 for the printing of Grant explanation posters from budget line Special Projects

7.4. Motion: To approve up to \$300 for the Orientation sundries from budget line Orientation.

7.5. Meeting Schedule

8. Next Meeting (Tuesday 6 March 2018, 11am)

9. Close

Meeting opened at: 10:20 AM, by Matthew Simkiss

1. Procedural Matters

1.1 Election of Chair

Motion 1: To elect Matthew Simkiss as chair

Mover: Matthew Simkiss

Second: Christopher Melenhorst

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners

So acknowledged

1.3 Attendance

Committee: Christopher Melenhorst, Raphael Canty, Dorothy Coco Kirkcaldie Bowell, Nancy Ciara Griffiths

Office bearers: Matthew Simkiss

Staff: Fiona Sanders

Absent

Daniel Sango, Ilan Rosen, Sam Gard, Eleanor Seale

1.4 Apologies

Eleanor Seale, Ilan Rosen

1.5 Proxies

None

1.6 Membership

No change

1.7 Adoption of Agenda

Motion 2: To adopt the agenda, with the addition of item 7.6 SummerFest Roster

Mover: Chair

CARRIED WITHOUT DISSENT

2. Confirmation of Previous Minutes

Motion 3: To confirm the minutes of Meeting 2, February 1, as a true and accurate account, and correct the scheduled time and date on Minutes 1 to 10:30 am on Friday December 8.

Mover: Chair

CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1 Business Association for Veterinary Students email

Motion 4: To rescind the petition to put Business Association for Veterinary Students on probation for 12 months for failing to submit a club email address to the Clubs and Societies Office.

Mover: Chair

CARRIED WITHOUT DISSENT

3.2 Earth Science Students Society outstanding invoice

MUSUL have written off the debt, however grants are still suspended, and it is possible to pay the invoiced to UMSU Inc.

3.3 Embrace Education bank account location

The club is fixing this issue today, no action required.

3.4 Membership data collection

CSV form, question about being under 18 has been reversed.

4. Reports

4.1 Officers

Verbal report as the written report did not attach. Summerfest is going well, but clubs are awful at doing stuff, camp welfare training has had poor attendance.

New locks have been ordered, stall allocations for clubs expo days were discussed.

Welfare camp survey and discussion of whether Counselling can assist with general welfare training.

4.2 Regulation & Policy Working Group

Process was discussed

4.3 SAG

Nil

Sam Gard arrived at 10:34 am

5. Correspondence

5.1 Summerfest overpayment refunds

Motion 5: To pay Singapore Students Society \$50 and Marketing Intelligence (MINT) \$15 from 03 60 605 1901 (as directed by Finance).

Mover: Christopher Melenhorst

Seconder: Sam Gard

CARRIED WITHOUT DISSENT

5.2 Oaktree Locker

Motion 6: To put Oaktree Club at the end of the list of locker allocations.

Mover: Christopher Melenhorst

Second: Nancy Ciara Griffiths

CARRIED WITHOUT DISSENT

For: 5

Against: 0

5.3 Positive Psychology Subjects

ACTION 1: refer to the Student Portal Noticeboard.

6. Grants

6.1 Standard

Motion 7: To approve all standard grants en bloc.

Mover: Chair

CARRIED WITHOUT DISSENT

6.2 Grants for Discussion

Motion 8: To approve Korean Students Society (CSF6900) and Kpop Club's (CSF6909) grants conditional on appropriate designs submitted.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 9: To approve Chinese Food Hunter Club (CSF6861), Environmental Engineer's Society (CSF6806), and Nursing Students' Society (CSF6809) grants, conditional on submission of acceptable details.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 10: To approve Physiotherapy Students' Society's grant (CSF6766).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 11: To approve Women in Commerce and Politics grant (CSF831) in full.

Mover: Christopher Melenhorst

Second: Chair

CARRIED WITHOUT DISSENT

Motion 12: To approve Nursing Students' Society's grant (CSF6860) with an off campus exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

ACTION 2: "Consider the Ida" to be displayed on the front page of Clubs Online

Motion 13: To reject Vietnamese Students Association's grant (CSF6837).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 14: To approve the Students Association of Management and Marketing's grant (CSF6792) conditional on the logo being properly displayed.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 15: To approve Vietnamese Students Association's grant (CSF6840).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 16: To approve Apollo Music Society's grant (CSF6873) conditional on promo compliance and purchase details.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 17: To approve Japanese Club (CSF6807) and Universities Allied for Essential Medicine's (CSF6875) grants, conditional on promo compliance and venue confirmation.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 18: To approve Book Club (CSF6778), Construction Students Association (CSF6793), Food Interest Group (CSF6786), and Music Students Society's (CSF6822) grants, conditional on promo compliance.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 19: To approve Students Arise – Learning to Serve (CSF6864) grant, conditional on receiving a Safe Food Handling plan before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 20: To approve Buddhist Studies Society's (CSF6805) grant, conditional on venue confirmation at time of event.

Mover: Chair

CARRIED WITHOUT DISSENT

7. Other Business

7.1 Camp Welfare Training Handout

Will be printed from own budget.

7.2 Camp Leaders Survey

Deferred until next meeting

7.3 Motions on Notice

Motion 21: To approve up to \$50 for the printing of Grant explanation posters from budget line Special Projects.

Mover: Chair

CARRIED WITHOUT DISSENT

7.4 Motions on Notice

Motion 22: To approve up to \$300 for the Orientation sundries from budget line Orientation.

Mover: Chair

CARRIED WITHOUT DISSENT

7.5 Meeting Schedule

Motion 23: To adopt the meeting schedule as discussed.

Mover: Chair

CARRIED WITHOUT DISSENT

7.6 Summerfest Roster

Responsibilities of committee discussed. OBs will set up a When2Meet.

7.7 Camp Welfare Training

Options discussed were to invoice the club; to penalise the club's camp grant; to get individuals to pay a refundable deposit; to not approve the club's camp; probation. It was decided that a short-term cancellation policy would be written, and the individual would be invoiced for a failure to attend, and if this is not paid, that an invoice will then be made out to the club.

ACTION 3: A Camp Welfare Training Attendance policy will be presented at the next meeting.

8. Next Meeting

Next meeting set at 10am on Tuesday 27 February 2018.

Next scheduled meeting at 11am on Tuesday 6 March 2018.

Alcohol form is incorrect on the Venue Management website.

ACTION 4: Request Venue Management to update forms and links

9. Close

Meeting closed at: 11:42 AM