



University of Melbourne Student Union

Meeting of the Students’ Council

Student Office Bearer Reports

2:00pm, Friday the 23rd of February, 2018

Meeting 4(18)

Location: Training Room 1, Third Floor, Union House

Student Office Bearer Reports	
President	Submitted
General Secretary	Submitted
Activities	Not submitted
Clubs & Societies	Submitted
Creative Arts	Submitted
Disabilities	Not submitted
Education (Academic Affairs)	Not submitted
Education (Public Affairs)	Submitted
Environment	Submitted
Indigenous	Submitted
Media	Submitted
People of Colour	Submitted
Queer	Submitted
Welfare	Submitted
Women’s	Submitted
Burnley	Submitted
Victorian College of the Arts	Not submitted

All Office Bearer Reports are presented as they were received, with only formatting changes.

**President
Desiree Cai**

Key Activities

Student Precinct

The Student Precinct is entering a new phase this year- both in terms of actual development and construction happening, as well as in the governance structures running the project. The project has been solely driven by the Student Precinct Steering Committee up until this point (which the UMSU President sits on), however, there has been the introduction of two new groups; the Project Control Group, and the Student Experience Advisory Group (which Daniel sits on as the representative for UMSU) this year. We had a governance day induction for these three groups on the 7th of February, which was interesting. The governance structure seems fairly large and slow moving, however we should see some action on designing the precinct this year.

The Early Enabling Works, which at last Council I had reported was starting at the beginning of February, has been delayed yet again. The hoardings and construction should be starting sometime soon (or have already started by the time Council rolls around). The precinct team have established a pop-up info area at the entrance to the university on Monash Road, called the mon-pop, so that’s something to look out for if you’re particularly interested.

The Bar!

The Bar Working Group has been chugging along and getting stuff happening. At the time of this report’s student’s council, the bar will have been open twice already- once for the Farrago Launch in Summerfest, and a soft launch on Thursday 22nd from 4pm. The bar will also be open for some time during the sleepover. The official launch of the bar will be held on the Thursday of Week 1, which is very exciting.

There has been a marketing plan and plans for a fit out of the space. The logo has also officially been decided, and a sign will go up before operation of the bar commences. Always on brand, I suspect purple will be a big theme within the bar space.

Opening hours at this point are looking like 12-7 on Mondays-Wednesdays, and 12-9 on Thursday and Friday. These opening hours may change as we will test demand for the bar during semester.

As part of the commenced operation of the bar, the majority of alcohol service within UMSU will now be handled by the bar, and the bar is the new centralised point for clubs and departments ordering alcohol.

Summerfest/O-Week Planning- Welfare Angels

Daniel and I, with the strong support of the Host Program directors have been frantically putting together an UMSU welfare angels program for o-week. The idea is that there will be volunteers roaming throughout Summerfest week 0 who will aid any students who require assistance- whether it be through pointing people to support- whether that be first aid, directions, or resources for support for sexual assault and harassment- generally being a visible contact point for students who need help or are uncomfortable, and trying to ensure that our events are as safe and inclusive as possible.

Obviously for a role of this nature, it is necessary for these volunteers to be very well trained. We had some issues with the timing and organisation of the program and volunteers due to the short time frame we were presented to get the Welfare Angels up and running. I would recommend that this program be continued throughout the year, however it would need to be re-evaluated in terms of looking at who runs the program. Potentially we could have Welfare Angel volunteers at most high-risk and big events run by UMSU including big parties and mid year o-week. A big thanks to Emily Roberts and Daniel Beratis for driving this initiative.

Education Campaigns: CADMUS

There has been some work done on getting the CADMUS campaign ready to roll for this year. The Education Department and myself have had some discussion with Advocacy catching us up with what had previously happened with the campaign, as well as future actions we could take. A CADMUS planning meeting was undertaken too, unfortunately I was unable to be there but from what I heard from the Education [Officers---](#)

At Academic Board Thursday (22nd) Alice and I have brought CADMUS to the agenda. We have written a letter to the Board (thanks to Alice who put a lot of work into it while I was away from the office), and will present it. This year we plan to bring CADMUS to the university at every available forum including Academic Board and Elected Reps meetings which I attend.

I have been following up on the Academic Integrity Working Group, which was a working group established last year in regards to CADMUS, as we were previously given some representation on the working group last year. A campaign to continue to educate students about what CADMUS is and how it will affect them is also planned, along with the continuation of the use of the petition from last year. Thanks to the Education OBs who have put a lot of work into this.

Metro Tunnel Update

I was invited to the Metro Tunnel Parkville Community Reference Group on the 2nd of February. Despite how early the meeting is held (7am), it was very useful in giving me a clearer understanding into what was happening around metro tunnel works, and what processes were being used to mitigate the disruption caused by construction. These meetings will be ongoing on a 6-weekly basis.

I also had a separate meeting with the Metro Rail Authorities on the 8th of February to clarify some of these points. What I have learnt about the Metro Tunnel project is that construction in Grattan Street is/has begun February of this year, and will continue for 5 years. There will be no access to Grattan Street between Royal Parade and Leicester Street, which is the major impact on students as this will extend the time that it will take to move from the north side of campus down to buildings such as the Law and Commerce building which are south of Grattan.

I will also be setting up a meeting to talk to the University about the Metro Tunnel project and the ways it affects this campus.

First media contact!

On the 8th of February, I was contacted by a journalist from The Age, who was writing a story about the mandatory consent module, 'consent matters' that the university has made compulsory for all new enrolling students. I provided comment through a phone interview, it was a stressful, but interesting experience doing that for the first time, and I'm keen to be media trained, and see how we can use the media to further UMSU's goals going into the future.

Link to the article if you're interested:

<http://www.theage.com.au/national/education/enthusiastic-yes-melbourne-uni-makes-sexual-consent-course-mandatory-20180208-p4yzq9.html>

President's Summit

President's Summit happened from the 29th to 31st of January at Deakin Burwood. It was lit. I learnt a lot, met a lot of other Presidents. I have included a report of my experience at President's Summit.

Progress of assigned actions since last report

- Attend President's Summit: see report attached, it was a fun time
- Collaborate with Education on a comprehensive plan for upcoming year: We've been planning CADMUS campaigns
- Continue to attend meetings: lots of meetings happening

List of actions by next report

- Plan for first elected reps meeting (on 7th March)
- Set up meeting with metro-tunnel interface group from Melbourne University

- Present CADMUS letter to the Academic Board

Budget Expenditure

N/A

**General Secretary
Daniel Beratis**

A lot has happened.

Key Activities:

Key Activity 1: UMSU Bar

The UMSU Bar – The Ida – held its first event on Tuesday, and it is very exciting. Regular operation should commence in Week 1, with a formal launch at a later date.

Key Activity 2: Minutes and Agendas

Minutes and agendas continue to be processed as they are received. Office Bearers are, of course, reminded to provide these in a timely manner so that records of meetings held can continue to be processed.

Key Activity 3: Policy and Regulations

I have brought a completed policy – the UMSU Student Travel and Conference Attendance Policy & Procedure – to Council, as foreshadowed. This policy is part a codification of processes that already occur vis a vis grants processes such as the NUS National Conference, and part a formalisation to provide clarity to Office Bearers, staff and applicants as to the process for obtaining grants and subsidies. Happy reading!

Key Activity 4: Working Groups

I have begun drafting a number of Terms of Reference for various Working Groups – so far, this includes a Policy and Procedure Framework WG, Harm Reduction WG and Ethical Sponsorship WG. These documents will be brought to Council at the appropriate time for approval and creation.

Key Activity 5: Student Experience Advisory Group

In my capacity as the UMSU appointee to the New Student Precinct’s Student Experience Advisory Group, I attended a meeting on Wednesday the 14th. At this meeting, the architect consortium presented their “design response” to the brief. This was an introductory meeting, and no doubt more in-depth discussion will continue, with relevance to UMSU more broadly.

Key Activity 6: Student Initiative Grants

I have begun the process of advertising more broadly the Student Initiative Grant budget line so that students may take advantage of the support offered. I additionally aim to begin

making progress towards a codified policy regarding SIGs, as the process can use a little more clarity in what is required of Council and applicants.

Key Activity 7: Presidents' Summit

I attended the NUS Presidents' Summit on the 5th through 7th of February. The summit was informative and engaging, and I found it useful in preparing for the year ahead.

Key Activity 8: Interviews

In my capacity as General Secretary, I sat on a interview panel regarding the position of Financial Counsellor within the UMSU Advocacy and Legal Division. The process has gone excellently, and the commencement of the Financial Counsellor is an exciting time for students.

Key Activity 9: Summerfest

At time of writing, Summerfest is absolutely lit. Congratulations to all.

Key Activity 10: Operations Sub-committee

As is required under C170.5, I must report on any meeting of the Operations Sub-committee. Three meetings of the Operations Sub-committee have occurred since last Council, on the 7th, 12th and 13th, to manage urgent matters and motions. The agendas and confirmed minutes of each meeting are available on the UMSU website.

Progress on assigned actions from last report

Action Point 1: Committees

All Committees (with the exception of the VCASA) have now met, and associated delegations to the Operations Sub-committee have been approved. It is important for the continued functioning of UMSU that these Committee meetings continue – it is excellent that several meeting schedules of Committees have already been established.

Action Point 2: Policy

I have completed the Travel and Conference Policy (now renamed, as per above), and present it to Council for approval. It is recommended that Council adopt the policy as presented, but I make this recommendation formally within Operational Business, and acceptance of this report will not constitute an adoption of the policy.

Action Point 3: Council

A schedule is being presented to Councillors for Semester One's meetings of Students' Council, after consultation with Councillors and Office Bearers as to availability. It is hoped that these meeting times will enable the most people to attend the most Councils.

Action points to be completed by next report

Action Point 1: Working Groups

By next Council, progress on Terms of Reference should have advanced considerably, and I hope to present Terms of Reference for adoption alongside the creation of some Working Groups. Do come along!

Action Point 2: PPFWG

Related to the above, I aim to have the Policy and Procedure Framework WG ready for approval by next Council. This is something I’m very excited for; if done right, it can give UMSU a lot of flexibility in future policy and procedure creation, and several uses for it have already been flagged organisation-wide.

Activities
Alex Fielden and Jordan Tochner

No report received.

Clubs & Societies
Nellie Seale and Matthew Simkiss

Key Activities

Summerfest

Summerfest has been insane for clubs. We’ve allocated stalls for 188 clubs over the 2 days arranging them based on their needs and requests. Following up with half completed applications, as well as the lost property that developed out of testing and tagging has been difficult, but it’s all done now.

A lot of work has been done in managing Clubs’ involvement in Union House Sleepover. We contacted all the clubs who had expressed interest, negotiated tickets, and set up a briefing for the night of the event. Activities have been great to work with on the Clubs end of this event.

We have a stall at carnival day on Tuesday, and are running 2 days of our expo with just shy of 200 clubs to manage, have council on Friday and sleepover Friday night with a dozen odd clubs to manage there. If we make it to Council, it’s a miracle in of itself and you should probably call our doctors to make us go home and sleep. Summerfest council is a bad idea for future reference.

Admin and answering club emails

Surprise surprise it’s more of the same. Recently it’s been a lot of managing our welfare training and playing bad cop to people who pull out last minute and waste this resource. As there have been lots of camp welfare trainings due to O week camps we’ve also had a lot of feedback forms to process too. We’ve also processed and assigned all the locker applications and are in the process of distributing the locks out to clubs. We have also had several committee meetings, in order to pass money and plan for orientation (thankfully they were short meetings at Nearly 2.5 hours and 1.5 hours respectively).

Progress on assigned actions from last report

Constitutional and Policy workshopping

The constitution has been broken down into sections and a framework for the working group has now been established. We are ready to email it out to clubs soon to invite them to join in. These meetings will have a series of proposed changes to discuss and a section of the constitution viewed in a specific light to try and make them as effective as possible.

Updating documents

We have updated a couple of documents including completely rewriting the contacts and resources list and doing some back end adjusting of the links and organisation of the website. There has been little progress on the wiki front as it has sadly been on the backburner while Summerfest planning and running is on which has just taken up so much of our time.

Action Points to be completed by next report

Survive Week 0

Seriously this week may wreck us so if we make it through sleepover then it's all sunshine's and rainbows (but not actually because then we have about 2 weeks of correspondence and admin to catch up on which has been pushed back because of it).

Updating documents

When O week is over we will hopefully have time to do more work on the back end of our department, primarily the wiki so we can then push that harder in the trainings as an effective and all-inclusive resource to clubs.

General welfare training

This has been something in the works for some time now and we are finally hoping to get some progress on it. We are going to try and organise a meeting with CAPS to get their input on it as we think they may be able to help as Safer Communities can't. We'll update you more as we go but it's slow going and we want to make it as effective as possible.

Camp welfare training

We've been compiling feedback on the safer communities' camp welfare training and documenting them. We plan to try to analyse them and in conjunction with the survey we've written make changes to both the training and the camp policy and regulation requirements to improve them for both safety and manageability for clubs.

Budget Expenditure

Item	Amount
Locks	512.55
Summerfest amenities	Less than \$200

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	08/12/2017	Yes, Confirmed
2	01/02/2018	Yes, Confirmed
3	15/02/2018	Yes, Unconfirmed

Creative Arts
Freya McGrath and Ashleigh Morris

Key Activities

Key Activity 1

Summerfest:
 Carnival Day stall
 UMSU Coney island day
 UMSU Sleepover
 Arty Party

Key Activity 2

Key ongoing scheduling of TOTTSHOPS and Visual Art Classes

Key Activity 3

Activating our social media, updating all relevant media, noticeboards etc.

Progress on assigned actions from last report

Last Action Point 1

Meetings with Arts programs and Susan completed. All relevant material/information covered to our satisfaction.

Last Action Point 2

First committee meeting completed. Agenda & minutes sent through to Daniel.

Action Points to be completed by next report

Action Point 1

Dates set for our Visual Arts classes and TOTTshop sessions.

Action Point 2

Set up next committee meeting.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	08/02/2018	Botanic Drawing Instructor fee: to be paid to Andrew Seyward	\$320.00	Special Projects Week: Orientation	
		Arty Party spending	\$800.00	Special Projects: Arty Party	

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	05/02/2018	Yes, Confirmed
2	08/02/2018	Yes, Confirmed

Disabilities
Jacinta Dowe and Hien Nguyen

No report received.

**Education (Academic Affairs)
Alice Smith and Toby Silcock**

No report received.

**Education (Public Affairs)
Conor Clements and Madeleine Sarich-Prince**

Key Activities

Summerfest stall

On the 20th of February, the Education Department had their Summerfest stall on South Lawn. It was a great opportunity to interact with many first-time (and some returning) students, who seemed genuinely interested in the campaigns being run by the Education department over the course of this year. This was a very welcome change to the other major instances I’ve had with interacting with students over UMSU-related issues, namely during election time. At the stall we received a large amount of signatures on our petition against Cadmus, as well as interest from students who had heard about our workers’ rights campaigns we will be running this year and either wanted to learn more about whether they were being paid appropriately or how they could get involved. The only limitation of the stall was how we set up – we should have taken a leaf out of the books of other departments and had a table at the front of the stall, rather than an open-plan thing with students able to come and take things as they pleased. Having said that, this was only really a drawback during the busier periods.

As mentioned above, students were incredibly worried by the university’s Cadmus program. This was true both for new students, who were concerned by the privacy issues, and returning students, who had often already heard about it. This is a good sign for the year ahead.

A huge thanks is required for all the volunteers who came and helped us out, both with packing totes and talking with students at the stall.

Education Action Group

Our second Education Action Group meeting for the year was held on the 19th of February. Attendance was decent considering the amount happening at UMSU. We discussed campaign against Cadmus for the year ahead, which included establishing who we thought would be good allies and who would be most likely to oppose our efforts, as well as how different strategies would be useful. This issue will tie into Education’s weekly stalls, through which we’ll be flogging the petition and attempting to mobilise as many students as possible.

Progress from Action Points from previous report

Syndicate

Syndicate’s first event has been planned – a social drinks night for students and activists with whom we have been in contact, including from Hospo Voice and Young Workers Centre. It will be held on the 7th of March from 4PM-7PM, after our stall at the University’s Careers Fair, which will be used to try to recruit potential members for Syndicate. The event will hopefully be pretty chill – there will be an emphasis on getting new students and members to begin thinking about any issues they may have experienced in the workplace. We have a poster design for our first event, and we will be advertising the first event on all relevant streams (social media, etc.).

A Facebook group is now up for people who want to join Syndicate as well.

Union House Sleepover

Environment and Education Public’s activist tour will begin at 10 o’clock and take us through an array of tidbits about the history of activism within Melbourne Uni’s student unions and Union House in general. Topics will include draft dodgers and refugees from Timor-Leste.

National Day of Action planning

A poster design for the NUS National Day of Action protests against the funding cuts from the government’s MYEFO budget re-do has been created. We’ll be running regular poster runs once the semester has begun again. This was also an issue discussed a lot at our department stall – we found that students were not often aware of the funding freeze, so this will certainly be an issue focused on at our Education stalls.

Action Points to be completed by next report

Finalise meeting schedule for Syndicate

Although our first event has been planned, the regular meeting schedule for Syndicate has not yet been determined. This will be finalised over the next coming week, and will likely revolve around a couple of different working groups depending on which issues students within the collective find important – be it working conditions within Union House, action around the NTEU’s enterprise bargaining, etc.

Begin Education Collective meetings

This one is pretty self-explanatory. Education Collective will alternate with the already established Education Action Group’s meetings, and will be held on odd weeks starting on Week 1.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	12/1/2018	Tote bags for Summerfest	\$4500.00	Campaigns, Special	Only spent \$3653

		Stress balls for Summerfest	\$1000.00	Projects & Events Campaigns, Special Projects & Events	Initial quote was higher than what was budgeted for; money passed at Operations Subcommittee. Total came to \$1026.50 Only spent \$1200
		Additional money for stress balls	\$50.00	Campaigns, Special Projects & Events	
		Advertising for volunteering programs & Summerfest activities	\$100.00	Campaigns, Special Projects & Events	
		Badges and edible giveaways for Summerfest	\$750.00	Campaigns, Special Projects & Events	
		Pens for Summerfest totes	\$2000.00	Campaigns, Special Projects & Events	
		Payment for tote bag artwork designer	\$450.00	Campaigns, Special Projects & Events	
		Promotional materials for NDA	\$500.00	Printing	
		Banner making materials for NDA	\$500.00	Campaigns, Special Projects & Events	

Op Sub	7/2	Cadmus flyers	\$1000	Whole of Union Campaigns	3000 purchased, spent \$605	
		Bookmarks for totes	\$400	Campaigns, Special Projects & Events	2000 purchased, spent \$352	
Op Sub	13/2	Stickers to alter booklets	\$700	Printing	There was a misprint of Advocacy’s website in our original booklet. Stickers were printed to cover and fix this mistake. 2000 printed, spent \$498.30	
2	16/2	Syndicate drinks	\$500	Campaigns, Special Projects & Events		
		Food for collectives (semester 1)	\$1200	Campaigns, Special Projects & Events		For Syndicate, Education Collective & Education Action Group
		Money for artist designing Syndicate materials	\$500	Campaigns, Special Projects & Events		

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	12/1/2018	Yes, Confirmed
2	16/2/2018	Yes, Unconfirmed

Environment

Callum Simpson and Lucy Turton

Key Activities

We’ve made a great deal of progress on numerous events that are coming up for Enviro this semester. A major focus is, of course, SummerFest where we’ve received promotional materials back from the Communications and Marketing department and have created Facebook events for our two events. We’ve been organising for our stall at the Carnival Day, where Enviro volunteers, as well as people from the Food Coop, Melbourne University Community Garden, Australian Student Environment Network and Fair Food Challenge For Carnival Day we’ve prepared numerous flyers and zines on upcoming events, campaigns and like-minded groups. By the time that this Council is held, we will have held our Sustainability Walking Tour where we’ll be showing new students to some of the key sites on campus for sustainability; the Bike Co-op, the Food Co-op, our cute office of course, the Community Garden, a brief lecture on some cool campus activism, then a picnic in Systems Garden.

Work is continuing on our two events for the Union House sleepover, the Environmental Disaster Haunted House and the Activist History Walking Tour of Union House. We’re, um... “looking forward” to spending nearly 24 hours at uni from Friday morning until Saturday morning. Shit’s gonna be hectic.

We’ve been able to further the progress of Radical Education Week, with set dates (although there may be a small edit), facebook event and workshop submissions form. We’ve also been working with Andrew King from university security on a free bike-lock swap, where we’ll be giving away 200 new D-locks.

We recently met with the Melbourne University Food Co-operative to discuss upcoming collaborations and ongoing support. We also met with the facilitators of the Melbourne University Community Garden to discuss upcoming collaborations and how to effectively work together.

On Sunday the 11th and Monday the 12th, the environment collective held a strategy session for the whole of the collective and for its two major campaigns, Lockout Lockheed and Fossil Free Melbourne University. Together we discussed the visions of the collective for the next year and made those visions into strategic goals. We updated ourselves and what we knew about the university’s actions, particularly in terms of their Sustainable Investments Framework and the STELaR lab, and strategised how we would create change in these respects. We developed narratives and messaging for the campaigns and created a rich vault of tactics to be used in future, before narrowing our focus on particular tactics for the use this year. Finally, we put these major tactics into a timeline for the year, as well as discussing how we would operate as a collective and work with other groups and campaigns.

when you do 1 out of the 50 things on your to-do list



Progress on assigned actions from last report

Action Point 1

Organise for a wholesome collective picnic to begin the new semester with joy: this idea was dropped due to the amount of work required for setting-up the two day strategy session on the 11th and 12th of February. In keeping with the collective’s commitment to having accessible, social events, there will be picnics in the future, including at the end of the Sustainability Walking Tour.

Action Point 2

To help facilitate a meeting of key members of the Bike Co-op and key UMSU staff to finalise the volunteering program framework: this has been postponed due to UMSU Management’s busyness with opening the Ida bar, will be forced back by a unknown number of weeks.

Action Points to be completed by next report

Action Point 1

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
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2 (2018)	5/2/2018	Food	\$500	FFMU	Working on reimbursements
2 (2018)	5/2/2018	Ross House association meeting room for Students of Sustainability meeting	\$49.17	Special Projects	Reimbursed
2 (2018)	5/2/2018	Screening rights of the film 'Food Co-op' from Lardux films	\$190	SummerFest and WinterFest	Currently with finance
2 (2018)	5/2/2018	Siteworks Venue Hire for Collective Strategy Days	\$360	FFMU	Spent
2 (2018)	5/2/2018	Paying Food Co-op for services rendered in 2017	\$70	Special Projects	Complete
2 (2018)	5/2/2018	Reimbursement for smoothies, pizza, terrarium supplies	\$229.89	Community Garden	To the Melbourne University Community Garden for outstanding receipts from 2017

**Indigenous
Alexandra Hohoi**

Year-In Recap

The Indigenous department has been under a large strain due to the previous OB quitting, whilst I was mostly out of reception. This has led to the department being very behind in many ways, however since I have been back I have been working hard to get the department back on track and I am confident that this set back will not affect the department long term.

Key Activities

Key Activity 1: I- Week, 'Transition in Camp'

I-week was the week before o-week, 12th-16th February, this is mostly run by Murrup Barrak, however this year the the Indigenous department was heavily involved in the planning and execution of the week. We had 37 Indigenous first years students attend and we did a mixture of social and informative sessions. Sessions organised by myself included:

- Nightly Yarning circles
- Information sessions: student union, abstudy, colleges, safety on campus, medical centres that are available to us, general services available to us around Melbourne.

Key Activity 2: O-Week

-Our stall on Carnival Day was mostly a chill out spot. It included bean bags, matts and an Indigenous themed playlist off spotify. We gave out copies of our publication, lollipops, water and some tote bags.
-SafeSpace is happening every day in Murrup Barrak, tea and biscuits is provided for our students to come and relax. I hang out there from 12-2pm incase any students need to discuss anything or flag anything with me.

Key Activity 3: Planning for Welcome Back BBQ

Organising a Welcome Back BBQ to welcome new students and introduce them with returning students. We will also be providing Orientation packs to students that will include:

- stationery supplies
- female hygiene products and condoms
- a yearly calendar that includes dates important to Aboriginal and Torres Strait Islander people
- Food

Key Activity 4: Indigenous University Games Planning

Next week I will be meeting with the head of student support in Murrup Barak to discuss Indig uni games. This will mainly be a planning meeting so we can create a timeline, discus the teams and discuss the logistics. I will also be meeting with the coaches to talk about starting trails. Finally we will be talking to the collective to inform them about Indig uni games and let them know how they can get involved.

Progress on assigned actions from last report

Last Action Point 1

N/A

Action Points to be completed by next report

Action Point 1: Welcome Back BBQ

I need to plan and deliver a welcome back BBQ for my collective
I also need to create the welcome back packs

Action Point 2: Indigenous University Games

I need to create a timeline that the coaches and Murrup Barak are aware of and happy to work with.

Budget Expenditure

N/A

No money from the budget has been spent yet as all of the resources used for I-week were provided by Murrup Barak. All resources used for O-week we already had in the office.

Media
Ashleigh Barraclough, Esther Le Couteur,
Monique O’Rafferty and Jesse Paris-Jourdan

Key activities

Tepid 100

On 25 January, we completed the Tepid 100—an attempt to ‘scoop’ triple j’s Hottest 100 a couple days before they went to broadcast. We compiled a list of 100 songs based on votes people had posted on social media. The event, coordinated by Conor Day and Ed Pitt, was quite successful, with a high number of listeners for Radio Fodder. It was great way to start off the year!

Binding 2017 editions of *Farrago*

Unbeknownst to us, there was an outstanding invoice from last year from Robel, Bookbinders Of Distinction, for bound copies of the 2017 editions of *Farrago*. The bound copies get distributed to various libraries.

Carnival Day

We spent Carnival Day handing out copies of *Farrago* and talking to keen young jaffies about how they can get involved in the media office. We had a presence at both the Parkville the VCA campuses. We signed up over 100 people to our mailing list!

Progress on assigned actions from last report

Action point 1: Finish preparing and print edition one by o-week

Our beautiful baby was born on 20 February 2017. She shares a birthday with Rihanna and Kurt Cobain. Find her on stands around campus. She has a skull on her front cover. We still don’t know what animal the skull belongs to and, at this point, we’re too afraid to ask the artist, Bec Fowler. Is it a cat, maybe? We don’t know. But yeah—lots of beautiful writing and art in there. We’re really proud.

There has been a lot to do in association with the preparation of the first edition. Our launch party was held on 20 February. The night unexpectedly doubled as the official opening of UMSU’s new student bar, The Ida. We provided a tab and pizza for guests. There are also the

standard events that come with each edition of *Farrago*—e.g. proofreading with the media collective and Wordplay.

Action point 2: Start broadcasting on Radio Fodder when semester starts

We’re due to start broadcasting in week one of semester! Our Radio Fodder station managers, Conor Day and Carolyn Huane, absolutely deserve a pat on the back for how hard they’ve been working to get Fodder up and running. The station managers ran two radio training sessions on 8 and 13 February.

We’ve also commissioned Isaac from AVMelbourne to revamp the Radio Fodder studio. He is installing a new desk to organise the cords, which are a mess and a safety hazard at the moment. He is installing the desk in such a way that it will be able to be flat-packed and moved easily to the new student precinct when Union House is no longer operational.

Action point 3: Start preparing edition two

We’ve started! Edition two is due to arrive in the middle of March.

A note to other OBs—please send your bad fanfiction to editors@farragomagazine.com as soon as possible to be included in the magazine!

Action point 4: Attend NEWS Conference

The NEWS Conference (National Editors Workshop and Skillshare Conference) is an annual two-day event presented by Express Media for students editors, publishers and contributors across Australia. This year, The NEWS Conference was presented on January 29 and 30 in Melbourne. It is an annual tradition that the media officers attend this event. Past editors of *Farrago* have reported it as being a valuable experience in terms of learning skills for the year and creating networks with other Australian student publications.

Action points to be completed by next report

Action point 1: Sleepover

Action point 2: Finish preparing edition two by 15 March

Action point 3: Start preparing for edition three

<p>People of Colour Reem Faiq and Hiruni Walimunige</p>

Key Activities

SummerFest

The last of the preparations for SummerFest were completed within the required timeframe, including the delivery of Carnival Day materials and the ordering of food. Our Carnival Day stall was a success and gave us the opportunity to meet and connect with new students who were eager to get involved with the department. Our Meet and Greet Picnic event will take place on the 23rd and we expect it to be a smaller, tight-knit casual event. The stall however at times was not a safe space to be in at times, people were very verbally abusive and we will communicate with our committee as to what the best approach can be in regards to how the university can help make the experience much safer for us and other students of colour visiting our stall events.

Tutor training with the Arts Faculty

We were approached by a contact in the Arts Faculty who expressed interest in developing materials for cultural sensitivity training for tutors within the Faculty, due to the involvement of previous Office Bearers in tutor training workshops last year. We are working with them to provide said materials and organise workshops.

Diversity Week

The University-wide Diversity Week will take place from the 19th-23rd of March. We are working with both the Arts Faculty and the Events department to discuss our involvement in this event.

Progress on assigned actions from last report

Semester 1 Events timeline

Rooms have been booked for both the Reading Groups and the weekly Collectives. We have sourced catering options from businesses run by People of Colour and will continue to add to this list.

Action Points to be completed by next report

Correspondence

We will continue our correspondence with the relevant contacts in order to ensure that the tutor training and Diversity Week plans are more thoroughly discussed.

Book Film Screening location

The room for our weekly film screenings is the last to be booked. We will continue to work with Events to ensure that a space is booked for the appropriate times.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
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1	08/12/2017	Tote bags	\$5000.00	SummerFest expenditure	Total cost for items: \$3,023
1	08/12/2017	Bookmarks	\$5000.00	SummerFest expenditure	Total cost for items: \$374
1	08/12/2017	Artist fee for designing totes	\$5000.00	SummerFest expenditure	Total cost: \$100
1	08/12/2017	Snacks for tote bags	\$5000.00	SummerFest expenditure	Total cost for items: \$970
1	08/12/2017	Picnic catering	\$5000.00	SummerFest expenditure	Total cost: \$340

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	08/12/2017	Yes, Unconfirmed
2 (upcoming)	28/03/2018	No

Queer
Elinor Mills and Amelia Reeves

Key Activities

Summerfest

Oh my gosh what a time. As we type (at 3am), we’ve just wrapped up Carnival Day: we gave away 500 tubs of biodegradable body glitter, approximately the same number of zines, and signed up at least a hundred people to our newsletter. It was extremely stressful but absolutely worth it; seeing hundreds of people covered in our beautiful glitter was thrilling and meeting all the lil baby gays was super cute. We’ve got our picnic tomorrow and our speed friending event on Thursday. Our Sleepover activities are also ready to go; putting together the Queer Anthems Disco playlist has been a particularly fun time.

CAMP

We’ve run the application process for the editor positions, concluding interviews on Sunday the 18th. We’re about to make an offer to some people we’re ridiculously excited about.

Overall the quality of applications was high - but we did forget to explicitly add that this was an autonomous publication, like every other department's is, and as such a couple of straight people did apply and it was deeply weird.

Our timeline for this is looking to be out by the end of semester one, which is tight but according to the vast wisdom of the Media Officers, very doable. We're planning on folding our end of semester party into the launch party.

We'd also like to thank the Media Officers for being such gems throughout this whole process. Not only did they help us write the post calling for applications and suggested relevant interview questions, they also dealt with the two of us walking into their office on the reg to moan about how stressful it was, and coached us through how to make the big scary decisions and send the rejection emails. We can't thank them enough.

Misc

We've been sharing some poppin google forms with our collective, soliciting information on queer students' experiences on campus with both negative and positive treatment based on their sexuality or gender identity, and their experiences with the health services in particular. We're using this info to firstly, figure out how we can and should be involved with the NUS LGBTI officers' Equal Health Now campaign and send them the data they need, and secondly, to find out what we can work on within our own department this year.

To broaden our reach, we've been chatting to a few relevant people. We've met with Alisha Fernando, the Associate Director for Diversity & Inclusion, to chat about our goals for this year and how we can work together. We've been in contact with MU Sport to see if we can link up to work on relevant issues like gender-neutral bathrooms and support for trans athletes. We've also been in contact with the LGBTIQ officers from the GSA.

Progress on assigned actions from last report

Queer Newsletter

We're busy rejigging the template and building in all our shiny new 2018 branding! First edition will be out by the end of week 0. We're in talks with a couple businesses to organise giveaways - first up is likely going to be some vouchers for free burgers.

Semester One Events

We've booked most but not all venues. Our study groups are set for the last three Wednesdays before exams, and our end of semester party/CAMP launch is looking to be the Friday of week 12. We've talked to the companies we want to supply at least our first few Queer Lunches - sushi is booked and Pronto's is about to be booked in the next day or so. Facebook events for our weekly events are going to be up by the end of the week; we've also scheduled our picnic at the same time Queer Lunch typically is so we can easily cross-promote at the picnic. We're confirming the person we want to run our Queer Political Action Collective, and then booking a venue/setting a time based on their schedule.

Action Points to be completed by next report

CAMP

Start a callout for subeditor applications asap, and open for submissions! Very exciting.

Semester One events

Start planning the end of semester party/CAMP launch.

Pride Ball

We’ve got a quote from the venue we used (and loved) last year, and a tentative date (4/10). We’re going to organise a committee meeting to chat about whether we want to go with them again, and then if sentiment is positive pass the \$\$\$.

Coming Out Support Group

Now that we’ve met with the facilitators, we need to pass the money to fund their events.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
2	12/01/18	Zine printing	\$1200.00	Special Projects & Events	Spent \$1045 for a print run of 1000.
2	12/01/18	Paying zine contributors	\$300.00	Special Projects & Events	Spent \$250 - just waiting on one person to give us their info
2	12/01/18	Glitter tubs	\$800.00	Special Projects & Events	Spent \$475.11: \$125.86 on aloe vera gel, \$234 on glitter, \$112.85 on tubs, \$2.40 on ziploc bags
OpSub 1	18/01/18	Stickers for tubs	\$155.00	Special Projects & Events	Spent \$104.50
2	12/01/18	Picnic and speed friending food	\$400.00	Food and Beverages	Spent \$X: \$Y at Costco, and \$Z at Coles
2	12/01/18	Materials for the Carnival Day stall	\$140.00	Special Projects & Events	Spent \$X on paints

2	12/01/18	QS maintenance	\$700.00	QS Maintenance	Spent \$6.57 on milk
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Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	06/12/2017	Yes, Confirmed
2	12/01/2018	Yes, Unconfirmed

Welfare
Cecilia Widjojo and Michael Aguilera

Key Activities

Key Activity 1

We have finished our Summerfest event. In this event we have managed to recruit quite a significant amount of students into our mailing list. We have also spread the awareness of the activities run by Welfare department to new students and we have given up quite a number of Welfare Pocket Guide and fliers and campaigns that our department is planning to run throughout the year. What went well: the organisation of volunteers is decent and people running the stall is enthusiastic such that it attracted student’s attention and also the duck pond and Zooper Dooper proved to be a crowd pleaser. What could be improved: we should prepare the stall earlier such that we have time to stick all the posters that we have made the previous day.

Key Activity 2

We have finalised our planning for our volunteering launch party. We are pushing for more volunteer sign ups and finalising the details on the party. We have finalised the structure of our volunteering program. Also, we are in the process of coming up with the welfare guide and Powerpoint slides and induction for all volunteers.

Progress on assigned actions from last report

Last Action Point 1

We have finalised our room bookings and instructors for all our regular events. We have obtained our Welfare Guide.

Action Points to be completed by next report

Action Point 1

The execution of induction and volunteering launch event. We will publish a detailed report on this event.

Action Point 2

We are going to start having our regular events running on week 1, except the breakfast bar, which will be running on week 2 onwards.

Action Point 3

Start planning for the Co-op/Welfare services day which will be running on the 8th of March.

Budget Expenditure

Welfare Volunteer T-shirt - \$ 1,040

<p>Women’s Kareena Dhaliwal and Molly Willmott</p>

Key Activities

Summerfest

Carnival Day was successful for our department. In past years, there has been an issue with men bothering the Women’s Officers and committee members about why there is no men’s department. It didn’t happen much this year, as the stall was constantly packed and men seemed too intimidated to troll us. There was a lot of excitement about our tote bags and we estimate we gave away around 1200. The badge-making activation was also a hit. We also sent around 150 bags down to VCA to be handed out at their Carnival Day (thank you to Nicholas for taking care of that for us!).

Kareena has been organising the Feminism 101 panel event on the 22nd (tomorrow, at the time of writing this report). We’re stoked that we have Celeste Liddle as one of our panellists as she was our first choice.

Radio Fodder show preparation

Our department will be hosting a show called Judy’s Lunch on Radio Fodder this semester. This will give us a chance to cover a range of topics that relate to our department, but that we may not have the time to run events on. Kareena has attended a training session, and we plan to start in Week One. We are excited to have a platform where we can talk without men interrupting us. We’re on 12-1pm Thursdays. Please listen to us.

Respect Task Force

Molly will have attended another meeting of the Respect Task Force by the time of this Council meeting. She can provide a verbal report back if requested.

Parents survey

Molly has drafted a survey to gather information on how parents who study or teach at the university can be better supported.

Women’s Mentoring Network

We have created an expression of interest form for the network, which is now open.

Progress on assigned actions from last report

Finish the Summerfest zine and pay for tote bags

Done and done. The Princess Ida zine came out beautifully, featuring graphics from artists in the Judy’s Punch collective. The tote bags are iconic.

Finish the recommendations and bring them to Council

Molly has continued to work on the recommendations in consultation with Legal. We hope to present them at the next Council meeting, and bring them to the Respect Task Force as soon as possible.

Continue Summerfest preparations

Members of our collective and committee and a few of our fellow office bearers helped us out with packing the tote bags. With Carnival Day over and Feminism 101 organised, we now get to select baked goods for our Smash the Pastryarchy events in Week 1.

Action Points to be completed by next report

Complete the Recommendations

Prepare for International Women’s Day

We’ve already started promoting our sign-making session and picnic on South Lawn to gather the UMSU contingent to the IWD march on the 8th of March.

Launch Women’s Mentoring Network

We have opened expressions of interest for the network and we will continue to promote it in the coming weeks. After we close EOI’s, we will pair up mentors and mentees.

Organise the Transfemme collective

This is a new collective for trans women and people who identify as transfemme. We feel this is an important step toward making the depart more inclusive.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
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2(18)	13/2/2018	Tote bags	\$4000	Orientation	
2(18)	18/1/2018	T-shirts	\$1500	Special Projects and Events	80 shirts purchased, \$1,166 spent
Operations sub-committee 4(18)	13/2/2018	The Princess Ida Zine	\$1500	Orientation	We had to pass a further \$250 at an Op-sub, as the invoice was higher than expected
2(18)	13/2/2018	Artist payment	\$300	Orientation	
2(18)	13/2/2018	Feminism 101 catering and speaker fee for Celeste Liddle	\$2500	Orientation	Celeste Liddle’s Fee is \$1250

**Burnley
James Barclay**

Key Activities

Semester 1 Preparation

SummerFest is looming and the welcome back events are finalising. Students of Burnley Campus will be welcomed back with an evening of merriment. Food orders are confirmed however there is a delay in communications between Burnley and the Union regarding orders of alcohol. Hopefully this will be organised in time.

After conferring with the BSA council the potting station for SummerFest was deemed an unnecessary expense and instead the aim of the stall will be to inform and attract students to the upcoming series of workshops and events hosted at the Burnley Campus.

Two workshops are already in the works with the Semester starting off with an introduction to beehive maintenance.

Burnley Horticulture Network

The Burnley Student Association is proud to unveil the Student Self Education Network (SSEN), an endeavour aimed at engaging students with their passions and learnings via a series of short videos and blog posts. The Burnley Blog is live and is calling for students to contribute works. Pending the final payment of camera equipment, students on campus are encouraged to film themselves and friends teaching horticultural knowledge for the benefit of the university.

Progress on assigned actions from last report

Finish planning SummerFest

SummerFest is planned and ready to go with expenses being finalised.

Pass Budget for Year

The first and second council of the BSA were highly productive. The budget as offered by UMSU passed without dissent and is being put into action.

Action Points to be completed by next report

Finalise camera equipment and begin SSEN productions

Lock in dates for one workshop and hiking trip this semester

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	24/01/2018	Groceries	\$200	General Operations	Only spent \$167
2	24/01/2018	Campus Parties	\$5000	Activities & Events	Spent 133.35 so far

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	24/01/2018	Yes, Confirmed
2	15/02/2018	Yes, Unconfirmed

Victorian College of the Arts
Nicholas Lam

No report received.