Agenda

1. Procedural Matters
   1.1. Election of Chair
   1.2. Acknowledgement of Indigenous Owners
   1.3. Attendance
   1.4. Apologies (Raph Canty)
   1.5. Proxies
   1.6. Membership
   1.7. Adoption of Agenda

2. Confirmation of previous minutes
   2.1. February 15, 2018
   2.2. February 27, 2018

3. Matters Arising from the Minutes
   3.1. ESSS outstanding invoice
   3.2. Camp Leaders Survey
   3.3. VM Website Links/Forms

4. Reports
   4.1. Officers
   4.2. SAG

5. Correspondence
   5.1. Camp Attendance Lists
      5.1.1. Science Students Society
      5.1.2. Commerce Students Society
   5.2. MUMS Asset
   5.3. CSF 7067 (Approved 50% Late Promo)

6. Grants
6.1. Standard

6.2. Grants For Discussion
   6.2.1. Promo non-compliance/Venue Management
      6.2.1.1. 6893 Anime and Manga Club
      6.2.1.2. 6977 Music Students Society
      6.2.1.3. 7101 ALP Club
      6.2.1.4. 6905 Environmental Engineers Society

7. Regulation & Policy Development
   7.1. Training Enrolments

8. Other Business
   8.1. SummerFest Wrap Up
      8.1.1. Policy breaches (CFHG, CCS, FIG, Astro)
      8.1.2. General Expo Conduct
   8.2. Alcohol procedures
      8.2.1. Interim on-campus
      8.2.2. Camps
   8.3. Training non-attendance invoicing
      8.3.1. Vinu Gunetilleke
      8.3.2. Duncan Willis
      8.3.3. Iaroslav Ignatenko
   8.4. Payments
      8.4.1. ITe ($5108 from Training)
      8.4.2. Clubs Guide ($7425 from Advertising)

9. Next Meeting (Monday March 19, 2pm)

10. Close

Meeting opened at: 11:04 AM, by Matthew Simkiss

1. Procedural Matters

1.1 Election of Chair

Motion 1: To elect Matthew Simkiss as chair
Mover: Matthew Simkiss           Seconder: Samuel Gard
CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners
So acknowledged

1.3 Attendance
Committee: Dorothy Coco Kirkcaldie Bowell, Nancy Ciara Griffiths, Samuel Gard, Ilan Rosen
Office bearers: Matthew Simkiss
1.4 Apologies
Christopher Melenhorst and Raphael Canty

1.5 Proxies
Christopher Melenhorst to Nancy Ciara Griffiths until he arrives

1.6 Membership
No change

1.7 Adoption of Agenda

Motion 2: To adopt the agenda as presented, with the additions of item 8.5 Sleepover Grants.
Mover: Chair
CARRIED WITHOUT DISSENT

2. Confirmation of previous minutes

2.1. February 15, 2018
2.2. February 27, 2018

Motion 3: To accept en bloc the minutes of meeting 3 (February 15) and 4 (February 27) as a true and accurate account.
Mover: Chair
CARRIED WITHOUT DISSENT

3. Matters Arising from the Minutes

3.1. ESSS outstanding invoice
The invoice is no longer able to be paid due to the wind up of MUSUL.

Motion 4: To rescind the suspension of grants due to extenuating circumstances.
Mover: Nancy Ciara Griffiths
Seconder: Dorothy Coco Kirkcaldie Bowell
CARRIED WITHOUT DISSENT

3.2. Camp Leaders Survey
Requested amendments:
Add “How many leaders active on the roster?”
Change “What was the division of responsibility?” to “Describe the division of responsibility”
Add “What was the hardest issue to deal with? Please describe it”

Motion 5: To approve the survey with the amendments and send it out.
Mover: Chair
CARRIED WITHOUT DISSENT

3.3. VM Website Links/Forms
Alcohol forms are now updated, keep sending through problems.

Christopher Melenhorst arrived at 11:15am
4. Reports

4.1. Officers
Office hours need to be shortened and kept consistent.

Motion 6: To accept the report.
Mover: Ilan Rosen     Seconder: Christopher Melenhorst
CARRIED WITHOUT DISSENT

4.2. SAG
Nil

5. Correspondence

5.1. Camp Attendance Lists

5.1.1. Science Students Society
No one could tick off non-attendees

5.1.2. Commerce Students Society

Motion 7: To accept the attendance sheets.
Mover: Chair
For: 4     Against: 0     Abstentions: 1
CARRIED

5.2. MUMS Asset

Motion 8: To accept the exchange, conditional on the submission of all documents relating to the change.
Mover: Chair
CARRIED WITHOUT DISSENT

5.3. CSF 7067 (Approved 50% Late Promo)

Motion 9: Rescind decision to fund CS7067 at 50% and fund in full due to appropriate steps taken to make a timely booking.
Mover: Chair
CARRIED WITHOUT DISSENT

6. Grants

6.1. Standard

Motion 10: To approve all standard grants en bloc.
Mover: Chair
CARRIED WITHOUT DISSENT

6.2. Grants For Discussion

Motion 11: To approve Malaysians of Melbourne University's grant (CSF7118) conditional on appropriate purchase details.
<table>
<thead>
<tr>
<th>Motion 12: To approve Women in Science and Engineering (W.I.S.E.) (CSF7078), Vegan Club (CSF7119), Arts Students Society (CSF7164), Cheese Club (CSF7181), Card Crew (CSF7202) grants at 50%.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mover: Chair</td>
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<tr>
<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<td>For: 4 Against: 0 Abstentions: 1</td>
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<tr>
<td>CARRIED</td>
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</tbody>
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<thead>
<tr>
<th>Motion 13: To reject Food Interest Group (CSF7186) and (CSF7188) grants.</th>
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<tr>
<td>Mover: Chair</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<thead>
<tr>
<th>Motion 14: To approve Iranian Society’s grant (CSF7143), conditional on acceptable designs.</th>
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<tr>
<td>Mover: Chair</td>
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<tr>
<td>CARRIED WITHOUT DISSENT</td>
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<thead>
<tr>
<th>Motion 15: To reject Iranian Society’s grant (CSF7142) due to no off campus exemption.</th>
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<tr>
<td>Mover: Chair</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<thead>
<tr>
<th>Motion 16: To approve Physics Students Society’s grant (CSF7114), conditional on venue confirmation at the time of the event.</th>
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<tbody>
<tr>
<td>Mover: Chair</td>
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<tr>
<th>Motion 17: To approve Wildlife Conservation Society (CSF7228), Engineers Without Borders (CSF7182), German Club (CSF7209), Political Interest Society (CSF7215), Scandinavian Club (CSF7123) grants with the off campus exemption.</th>
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<tr>
<td>Mover: Chair</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<th>Motion 18: To approve Solidarity Student Club's grant (CSF7009), at 50%, conditional on venue confirmation at time of the event.</th>
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<tr>
<td>Mover: Chair</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<thead>
<tr>
<th>Motion 19: To approve Cosmic Hitchhiker's Appreciation Society’s grant (CSF7100), at 50%.</th>
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<tbody>
<tr>
<td>Mover: Chair</td>
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<tr>
<td>For: 3 Against: 0 Abstentions: 2</td>
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<td>CARRIED</td>
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<tr>
<th>Motion 20: To reject TEDxUnimelb's grant (CSF6980).</th>
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<td>Mover: Chair</td>
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<tr>
<th>Motion 21: To approve Cosmic Hitchhiker's Appreciation Society's grant (CSF7122) as a Function grant; Society for Electronic Entertainment's grant (CSF7137) as a</th>
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</thead>
</table>
Purchases and Hiring (Events) grant; Society for Electronic Entertainment's grant (CSF7138) as a Function grant; Society for Electronic Entertainment's grant (CSF7139) as a Purchases and Hiring (Events).

Mover: Chair
For: 3 Against: 0 Abstentions: 2
CARRIED

Motion 22: To approve Engineering Students’ Club’s grant (CSF7208), conditional on receiving sign off from the coordinator before the camp.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 23: To approve Japanese Club’s grant (CSF6807) at 50% for Promo non-compliance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 24: To approve Environmental Engineers Society’s grant (CSF7249), conditional on purchase details and venue confirmation at the time of the event.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 25: To approve Catholic Society’s grant (CSF7124) for the 26th of February at 50% and recommend that they apply separately for remaining dates.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 26: To approve Pirates grants (CSF7239) and (CSF6904) at 50%, conditional on venue confirmation at the time of the event.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 27: To reject Islamic society (CSF7115), Overseas Christian Fellowship (CSF7170), Chinese History and Garment Society (CSF7205), Chinese Culture Society (CSF7217), Pool Club (CSF7218), Planning Students Society (CSF7227), Film Society (CSF7230), CIS Postgraduate Group (CSF7246), Computing and Information Systems Students Association (CSF7260), Universities Allied for Essential Medicines (CSF7262), Mandarin Language Club (CSF7146) grants.
Mover: Chair
For: 3 Against: 0 Abstentions: 2
CARRIED

Motion 28: To approve Youth Charity Society’s grant (CSF7133), at 50%, conditional on Safe Food Handling compliance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 29: To reject Thai Student Association's grant (CSF7232).
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 30: To approve Australia-China Youth Association's grant (CSF7195), condition on a certificate of currency from the venue.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 31: To approve Vegan Club (CSF7120), Filipino Students Association (CSF7121), TEDxUnimelb (CSF7217), Actuarial Students’ Society (CSF7150), French Club (CSF7203), Russian Society (CSF7220), Taiwanese Students Association (CSF7251), Civil and Structural Society (CSF7252) grants at 50%, conditional on venue confirmation at time of the event.
Mover: Chair
CARRIED WITHOUT DISSENT

Mover: Chair
CARRIED WITHOUT DISSENT

Motion 32: To approve Information Security Club’s grant (CSF7258) for the 10th of March, conditional on venue confirmation, and invite the club to submit the remainder.
Mover: Chair
CARRIED WITHOUT DISSENT

Mover: Chair
CARRIED WITHOUT DISSENT

Motion 33: To approve Malaysians of Melbourne University’s grant (CSF7177) at 50%.
Mover: Chair
CARRIED WITHOUT DISSENT

Mover: Chair
CARRIED WITHOUT DISSENT

Motion 34: To approve Islamic Society’s grant (CSF7189) at 50%, conditional on appropriate purchase details.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 35: To approve Robogals Melbourne (CSF7255), Indian Graduate Students Society (CSF7131), and Interprofessional Education and Practice Health Students Association (CSF7213) off campus exemption grants, and fund at 50% for promo non-compliance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 36: To approve Habitat for Humanity’s grant (CSF7222) as a function grant, at 50% for promo non-compliance.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 37: To approve Anime and Manga Club’s grant (CSF6893) at 50%.
Mover: Chair
For: 4  Against: 0  Abstentions: 1
CARRIED

Motion 38: To approve Music Students Society’s grant (CSF6977) in full.
Mover: Chair
CARRIED WITHOUT DISSENT

Motion 39: To approve ALP Club’s grant (CSF7101) in full.
Mover: Chair
CARRIED WITHOUT DISSENT
Environmental Engineers Society’s grant (CSF6905) was deferred, requesting the club to identify when the booking was made.

Motion 40: To approve MUR Motorsports (CSF6799), Card Crew (CSF7058), Women in Commerce and Politics (CSF7104), Society for Electronic Entertainment (CSF7128), Juice Society (CSF7144), Bhakti Yoga Club (CSF7151), Amnesty International (CSF7168), Overseas Christian Fellowship (CSF7169), Friends of Unnatural Llamas (CSF7187), Jewish Students Society (CSF7207), Food Interest Group (CSF7216), Iranian Society (CSF7223), Reformed Evangelical Fellowship (CSF7253), at 50% for promo non-compliance.
Mover: Chair
For: 4
Against: 0
Abstentions: 1
CARRIED

Motion 41: To approve Construction Students Association’s grant (CSF7245), conditional on alcohol forms being compliant at the time of the event.
Mover: Chair
CARRIED WITHOUT DISSENT

Procedural Motion 1: To suspend the standing orders.
Mover: Chair
For: 3
Against: 1
Abstentions: 1
CARRIED

Ilan Rosen proxied to Dorothy Coco Kirkcaldie Bowell

Ilan Rosen left at 12:09pm

7. Regulation & Policy Development

7.1. Training Enrolments
Edit to the C&S Policy for Training Enrolments – add “Any training to which this policy applies will be designated by the committee & shall be advised at the time of enrolment and confirmation.” Under the Purpose and Scope section

Motion 42: To adopt the policy with the edit.
Mover: Chair
CARRIED WITHOUT DISSENT

Eleanor Seale arrived at 12:20pm

Motion 43: To apply the Training Enrolments policy to Safe Food Handling training, Responsible Service of Alcohol training and Camp Welfare training.
Mover: Chair
CARRIED WITHOUT DISSENT

8. Other Business

8.1. SummerFest Wrap Up

8.1.1. Policy breaches (CFHG, CCS, FIG, Astro)
Chinese Food Hunters Group – roaming on Carnival Day and the first day of the Clubs Expo. Their stall for Day 2 of the Expo was cancelled.
Chinese Cultural Society – roaming, were not out by 3:30pm. Deposit was withheld.

Food Interest Group – were not out by 3:30pm. Deposit was withheld.

Astronomical Society – were not out by 3:30pm. Deposit was withheld.

Next year: bins in the large marquees.

Raphael Canty arrived at 12:26 pm

8.2. Alcohol procedures

8.2.1. Interim on-campus
Clubs were emailed the interim procedure on February 19. The bottled licence should be in place by the end of March and clubs will then be required to purchase from the IDA.

8.2.2. Camps
Camps generally went a lot better (according to Science, first hand) C&S should provide more resources: bar set up and recommendations. “If you don’t know how to serve it, don’t buy it.”

ACTION 1: Matt to talk to Tom about developing resources.

ACTION 2: Update the Clubs Wiki with the resources.

Fiona to meet FBE reps to discuss Commerce Camp.

8.3. Training non-attendance invoicing

8.3.1. Vinu Gunetilleke

<table>
<thead>
<tr>
<th>Motion 44: To waive the fee for Vinu Gunetilleke.</th>
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<tbody>
<tr>
<td>Mover: Samuel Gard</td>
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<tr>
<td>For: 4</td>
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<tr>
<td>Against: 0</td>
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<tr>
<td>CARRIED</td>
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<tr>
<td>Seconder: Nancy Ciara Griffiths</td>
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<tr>
<td>Abstentions: 1</td>
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CARRIED

8.3.2. Duncan Willis

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<tr>
<th>Motion 45: To waive the fee for Ducan Willis.</th>
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<tbody>
<tr>
<td>Mover: Christopher Melenhorst</td>
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<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<td>Seconder: Dorothy Coco Kirkcaldie Bowell</td>
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8.3.3. Iaroslav Ignatenko

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<tr>
<th>Motion 46: To waive the fee for Iaroslav Ignatenko.</th>
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<tbody>
<tr>
<td>Mover: Christopher Melenhorst</td>
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<tr>
<td>CARRIED WITHOUT DISSENT</td>
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<tr>
<td>Seconder: Raphael Canty</td>
</tr>
</tbody>
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8.4. Payments

8.4.1. ITFe ($5108 from Training)

8.4.2. Clubs Guide ($7425 from Advertising)
Motion 47: To approve $5108 from the budget line Training, and $7425 from the budget line advertising.
Mover: Chair
CARRIED WITHOUT DISSENT

8.5 Sleepover Grants
Cheese club applied for an activity during sleepover, the cheese is still in the clubs’ office fridge.

Motion 48: To reject Cheese Club’s grant CSF6914 and return the cheese.
Mover: Chair
CARRIED WITHOUT DISSENT

8.6 Carnival
Proposed for week 5, decided to have it after the mid semester break in week 6.

8.7 Wiki
Write guides for events under the grant categories:
Purchase (Other) – Raphael Canty
Camps – Matthew Simkiss
Purchases and Hiring (Events) – Dorothy Coco Kirkcaldie Bowell
Excursions – Eleanor Seale
Purchases (Assets) – Christopher Melenhorst
C&S Promo – Samuel Gard
Functions – Nancy Ciara Griffiths
To be completed in two committee meetings time.

9. Next Meeting on Monday March 19, 2pm
Meeting closed at 1:12pm