

**University of Melbourne Student Union**  
**Minutes of the Clubs & Societies Committee**



**Meeting 7/18**

**CONFIRMED**

**3 pm, Monday March 26<sup>th</sup> 2018**

**Location: Clubs and Societies Office, Level 1, Union House**

**1. Procedural Matters**

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies (Samuel Gard)
- 1.5. Proxies (Samuel Gard to Dorothy Coco Kirkcaldie Bowell)
- 1.6. Membership
- 1.7. Adoption of Agenda

**2. Confirmation of previous minutes**

- 2.1. March 19, 2018

**3. Matters Arising from the Minutes**

- 3.1. Carnival
- 3.2. Deferred New Clubs
  - 3.2.1. Blockchain etc
  - 3.2.2. Piano and Music Society

**4. Reports**

- 4.1. Officers
- 4.2. SAG

**5. Correspondence**

- 5.1. History Society grant rejection appeal
- 5.2. Indian Graduate Student Society attendance list
- 5.3. WIT dispute

**6. Grants**

- 6.1. Standard
- 6.2. Grants For Discussion

**7. Other Business**

- 7.1. Payments
  - 7.1.1. First aid kit restock (\$153.75 from special projects)
  - 7.1.2. SummerFest Testing & Tagging (\$460 from Orientation)

- 7.2. Membership List Compliance
- 7.3. Camps
  - 7.3.1. Arts
    - 7.3.1.1. Attendance List
    - 7.3.1.2. Wellbeing Report
  - 7.3.2. Commerce
    - 7.3.2.1. Wellbeing Report
  - 7.3.3. Design
    - 7.3.3.1. Wellbeing Report
  - 7.3.4. Biomedicine
    - 7.3.4.1. First Aid Kit
  - 7.3.5. Korean Christian Club Attendance list
- 7.4. Financial Counsellor Resource and Training
  - 7.4.1. Club Governance
  - 7.4.2. Income Tax
- 7.5. Late New Clubs
  - 7.5.1. International Medical Club
  - 7.5.2. Homo Deus

**8. Next Meeting (Monday April 16, 2 pm)**

**9. Close**

**Meeting opened at 3:09pm, by Matthew Simkiss**

**1. Procedural Matters**

**1.1. Election of Chair**

**Motion 1: To elect Matthew Simkiss as chair.**

Mover: Matthew Simkiss

Seconder: Raphael Canty

CARRIED WITHOUT DISSENT

**1.2. Acknowledgement of Indigenous Owners**

So acknowledged

**1.3. Attendance**

Committee: Nancy Ciara Griffiths, Christopher Melenhorst, Raphael Canty, Daniel Sango, Dorothy Coco Kirkcaldie Bowell

Office Bearers: Eleanor Seale, Matthew Simkiss

Staff: Fiona Sanders

Other: Alex Sly, Dong Wen, Chu Zaichuang, Xu Hanjie, Duan Shunshun, Hon Jiangfeng, UMSU General Secretary Daniel Beratis

**1.4. Apologies**

Samuel Gard

### 1.5. Proxies

Samuel Gard to Dorothy Coco Kirkcaldie Bowell

### 1.6. Membership

Ilan Rosen has resigned, countback procedure to be conducted

### 1.7. Adoption of Agenda

**Motion 2: To adopt the agenda with the amendment of discussing 3.2.1 first.**

Mover: Chair

CARRIED WITHOUT DISSENT

### 3. Matters Arising from the Minutes

#### 3.2.1 Blockchain Etc

Clubs are distinct. Small overlap but sufficient other financial technologies than blockchain, and more application of blockchain than cryptocurrency.

**Motion 3: To grant initial approval to Blockchain Association.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 4: To grant initial approval to Fintech Hub.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Alex Sly, Dong Wen, Chu Zaichuang, Xu Hanjie, Duan Shunshun, Hon Jiangfeng left at 3:15**

### 2. Confirmation of previous minutes

2.1 March 6, 2018

Deferred

**Motion 5: To rescind previous confirmation of minutes from Meeting 4/18 on the 27<sup>th</sup> of February 2018 and reconfirm with the discussed spelling mistakes as a true and accurate record.**

Mover: Daniel Beratis

Seconded: Raphael Canty

CARRIED WITHOUT DISSENT

### 3. Matters Arising from the Minutes

#### 3.1 Carnival

Date set 26<sup>th</sup> April on Thursday

South Lawn booked

Activities on North Court with negotiations to occur with them if it looks like it may rain for a wet weather plan

Budget to be announced to committee later

#### 3.2.2

**Motion 6: To reject Piano and Music Society under 4.1.2.o. the applicant group is also affiliated to, is seeking affiliation to, or would be more appropriately affiliated to, MU Sport or Union House Theatre.**

Mover: Chair

FOR: 3

AGAINST: 1

CARRIED

#### 4. Reports

##### 4.1 Officers

No written report. Member reporting done by Eleanor, Working Group email and welfare training by Matthew.

**Dorothy Coco Kirkcaldie Bowell arrived at 3:24 pm**

##### 4.2 SAG

Nil

#### 5 Correspondence

##### 5.1 History Society grant rejection appeal

Noted but no action

##### 5.2 Indian Graduate Student Society attendance list

Discussed

**Motion 7: To accept the attendance list with a statutory declaration.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Foreshadowed Motion 8: To accept the attendance list without a statutory declaration.**

Mover: Chair

Lapsed

##### 5.3 WIT dispute

Procedurally correct but meeting conduct possibly not acceptable (harassment). Seek informal resolution.

Pakistani Society: include information in the next meeting papers

**Motion 9: To direct Pakistani Society to provide a response to matter before end of the week (28<sup>th</sup> March, Thursday).**

Mover: Nancy Ciara Griffiths

Seconder: Eleanor Seale

CARRIED WITHOUT DISSENT

#### 6 Grants

##### 6.1 Standard

**Motion 10: To approve all standard grants en bloc.**

Mover: Chair

CARRIED WITHOUT DISSENT

##### 6.2 Grants For Discussion

**Motion 11: To approve Christian Union (CSF7682), Korean Students Society (CSF7624) and Mandarin Christian Fellowship's (CSF7669) grants, conditional on emailing appropriate design.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 12: To approve Friends of Unnatural Llamas' (CSF7473) grant conditional on appropriate purchase details.**

Mover: Chair

FOR: 3

AGAINST: 0

ABSTENTIONS: 2

CARRIED

**Action 1: Add in the next bulletin section about putting the food or items purchased in the purchase section of function grant applications**

**Motion 13: To approve History Society (CSF7649), Indonesian Students Association (CSF7620) Power to Change (Disciplemakers) (CSF7393), Ring of Choir (CSF7514) and Singapore Students Society (CSF7681) grants at 50% due to being late.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 14: To reject Korean Students Society (CSF7684 & CSF7668) and Save The Children Club (CSF7647) grants due to being late after the event.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 15: To approve Habitat for Humanity's (CSF7674) grant conditional on a valid certificate of currency.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 16: To approve Vinyl Appreciation Society's (CSF7586) grant conditional on information around how they plan to weight and store the marquee.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 17: To approve Buddhist Studies Society's (CSF7653) grant conditional on a venue booking for the event.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 18: To approve Actuarial Students' Society (CSF7642), Political Interest Society (CSF7671), Liberal Club (CSF7678) and Anime and Manga Club's (CSF7592) grants with off campus exemption.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 19: To reject Islamic Society's (CSF7189) grant due to no food plan provided and promo requirements non compliant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 20: To reject Singapore Students Society's (CSF7679) grant due not being allowed to apply for any other type of grant for an event where an excursion or camp grant has been applied for (R 8.3.5).**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 21: To approve Wine Society's (CSF7442) grant conditional on a valid certificate of currency accepted.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 22: To reject Computing and Information Systems Students Association's (CSF7581 & CSF7580) grants due to no tax invoice possible.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 23: To approve Singapore Students Society's (CSF7408) grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 24: To approve Korean Christian Club's (CSF7269) grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 25: To reject Language Exchange Club (CSF7311) and University Network for Investing and Trading (UNIT) (CSF7273) grants due to no venue booking, the promo requirements not being compliant and the grant being late.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 26: To approve Korean Students Society's (CSF7664) grants at 50% due to being late, conditional on appropriate design file submitted.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 27: To approve Sri Lankan Students Association's (CSF7633) grant conditional on a valid safe food handling certificate.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 28: To approve Russian Society's (CSF7651) grant conditional on proof that the food was delivered by the caterer.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 29: To approve Iranian Society (CSF7224) grant at 50% due to being late, conditional on a venue booking for the event.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 30: To approve Indonesian Students Association (CSF7609) grant at 50% due to being late, conditional on appropriate purchase details.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Kayley Cuzzubbo arrived at 3:58 pm**

**Motion 31: To approve Buddhist Studies Society's (CSF7635) grant at 50% due to being late, conditional on a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 32: To reject Lebanese Students Society's (CSF7612) grant due to no event details and being in the wrong category.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 33: To approve Lebanese Students Society's (CSF7613) grant at 50% due to being late, conditional on a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 34: To approve Filipino Students Association's (CSF7675) grant for the equipment hire only as we can't fund refundable deposits or food in a Purchases and Hiring grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 35: To approve Civil and Structural Society's (CSF7569) grant conditional on evidence that the event is catered.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 36: To approve Malaysians of Melbourne University (CSF7484) and Jewish Students Society's (CSF7619) grants conditional on Off Campus Activity form before the event.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 37: To approve CIS Postgraduate Group's (CSF7561 & CSF7560) grants conditional on valid safe food handling certificates and a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 38: To approve CIS Postgraduate Group's (CSF7548) grant at 50%, due to being late, conditional on valid safe food handling certificates.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 39: To approve Biomedicine Student Society's (CSF7429) grant at 50%, due to being late, conditional on a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 40: To approve Toastmasters' (CSF7630) grant conditional on submission of appropriate purchase details and a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 41: To approve Chocolate Lovers Society's (CSF7576) grant with off campus exemption conditional on appropriate purchase details and a valid certificate of currency.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 42: To approve History Society's (CSF7638) grant conditional on a valid certificate of currency.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 43: To defer Youth Charity Society (CSF7605) and Indonesian Students Association's (CSF7610) grants.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 44: To approve Thai Student Association's (CSF7453) grant as a function grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

Raphael Canty left at 4:09 pm

**Motion 45: To approve Architecture and Building Association's (CSF7233) grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 46: To approve CIS Postgraduate Group's (CSF7559) grant conditional on Safe Food Handling certificates and a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 47: To approve International Vietnamese Students at the University of Melbourne's (CSF7617) grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 48: To approve Actuarial Students' Society's (CSF7603) grant conditional on Safe Food Handling certificates and a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 49: To approve International Vietnamese Students at the University of Melbourne's (CSF7615) grant conditional on Safe Food Handling compliance.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 50: To approve Islamic Society's (CSF7662) grant conditional on appropriate purchase details and evidence of delivery.**

Mover: Chair

CARRIED WITHOUT DISSENT



**Motion 51: To approve Korean Students Society's (CSF7628) grant, at 50% due to being late, as a Purchase and Hiring grant, conditional on appropriate designs submitted and venue confirmation.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 52: To approve Solidarity Student Club's (CSF7562) grant, as a function grant, conditional on evidence of delivery.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 53: To approve Cheese Club's (CSF7231) grant.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 54: To approve Animal Protection Society (CSF6503), Biological Society of the University of Melbourne (BSUM) (CSF7565), Biomedical Engineering Society (CSF7604), Christian Union (CSF7575), CIS Postgraduate Group (CSF7558, CSF7557, CSF7556, CSF7555, CSF7554, CSF7553, CSF7552, CSF7551, CSF7550, CSF7549), Reformed Evangelical Fellowship (CSF7652) and Sri Lankan Students Association's (CSF7632) grants conditional on submission of SFH certificate.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 55: To approve Lebanese Students Society's (CSF7125) grant conditional on a valid certificate of currency.**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 56: To approve Cast On Charity Group (CSF7645), Civil and Structural Society (CSF7327), Engineers Without Borders (CSF7629), Nursing Students' Society (CSF7618), Save The Children Club (CSF7648), and Women in Science and Engineering (W.I.S.E.) (CSF7585) grants conditional on a venue booking.**

Mover: Chair

CARRIED WITHOUT DISSENT

Discussion on how non-standard grants can be done more efficiently.

**Motion 57: To direct Matthew Simkiss to write up a proposed method of achieving this.**

Mover: Chair

CARRIED WITHOUT DISSENT

## **7 Other Business**

### **7.1 Payments**

**Motion 58: To approve \$153.75 from the budget line special projects to pay for restocking the first aid kit and \$460 from budget line Orientation to pay for SummerFest Testing & Tagging.**

Mover: Chair

CARRIED WITHOUT DISSENT

## 7.2 Membership List Compliance

**Petition 1: To disaffiliate Mandarin Christian Fellowship, Students Arise – Learning To Serve, Vinyl Appreciation Society, Big Data Analysis Club, Bollywood Club, Breakdance Club, Chinese Music Group, Turkish Society, Woodworkers of Melbourne University, Teochew Youth Society and Hip Hop Appreciation Society due to not having 30 University of Melbourne students as members (6.1.g).**

**Petitioners: Nancy Ciara Griffiths, Christopher Melenhorst**

**Petition 2: To disaffiliate Iranian Society due to not having 30 University of Melbourne students as members (6.1.g).**

**Petitioners: Nancy Ciara Griffiths, Christopher Melenhorst**

Discussion of threshold of acceptance for non-compliance.

**Motion 59: To direct Adventist Students on Campus, Overseas Christian Fellowship (O.C.F), Financial Management Association of Australia, French Club, Political Interest Society, Publishing Students Society, Classics and Archaeology Society, planetUNI, Reformed Evangelical Fellowship, Indian Club, Australian Youth Climate Coalition, Electrical Engineering Club, CIS Postgraduate Group, Myanmar Students Association, Ring of Choir, Australasian Association, Book Club, MUR Motorsports, Cantonese Students Association, Martial Arts Academy, Media and Communications Student Society, and Robogals Melbourne to collect and provide missing membership data to 100% completion before Monday week 6 (9<sup>th</sup> April).**

Mover: Christopher Melenhorst

Seconder: Eleanor Seale

For 4

AGAINST: 0

ABSTENTIONS: 1

CARRIED

**Action 2: To notify all non-compliant clubs that they will not be eligible for funding until their membership lists are fixed as per regulation 5.3.b**

**Motion 60: To direct Debating Society to collect and provide missing membership data to 100% completion by Monday week 6 (9<sup>th</sup> April).**

Mover: chair

CARRIED WITHOUT DISSENT

**Motion 61: To direct International Students Travel Group, Design and Environments Student Society (DESS), Active Youth Aged Care Support, Amnesty International, Biomedical Engineering Society, Chocolate Lovers Society, Competitive Programming Club, Construction Students Association, Global Leadership Interlink, Habitat for Humanity, Korean Christian Club, Marketing Intelligence, Oaktree Club (Melbourne University), Students For Christ, and Oxfam Group to send us their CSV forms and membership form by Monday week 6 (9<sup>th</sup> April).**

Mover: Chair

CARRIED WITHOUT DISSENT

**Motion 62: To direct Commerce Students Society to submit complete list and correct their over 18 data by Monday week 6 (9<sup>th</sup> April).**

Mover: chair

CARRIED WITHOUT DISSENT

**Motion 63: To direct Chinese Culture Society, Community Based Health Project, and Computing and Information Systems Students Association to collect and provide missing membership data to 100% completion and send us their CSV forms and membership form by Monday week 6 (9<sup>th</sup> April).**

Mover: chair

CARRIED WITHOUT DISSENT

### **7.3 Camps**

**Procedural Motion 1: To defer 7.3.1-7.3.3 to the end of the agenda.**

Mover: Chair

CARRIED WITHOUT DISSENT

#### **7.3.4. Biomedicine**

**Motion 64: To direct Biomedicine Students Society to provide a response that includes the first aid log and explains the use of the kit before Monday week 6 (9<sup>th</sup> April).**

Mover: chair

CARRIED WITHOUT DISSENT

#### **7.3.5. Korean Christian Club Attendance List**

**Motion 65: To accept a statutory declaration stating how many students attended camp and that the list provided is true and accurate.**

Mover: Eleanor Seale

Second: chair

CARRIED WITHOUT DISSENT

### **7.4 Financial Counsellor Resource and Training**

Income tax training compulsory for Treasurer/Secretary

**Motion 66: That Income Tax Training is compulsory for Treasurer and Governance Training is compulsory for at least 2 executive members.**

Mover: Chair

CARRIED WITHOUT DISSENT

### **7.5 Late New Clubs**

**Motion 67: Reject late applications in semester 1 batch and invite them to apply in semester 2.**

Mover: chair

CARRIED WITHOUT DISSENT

## **8 Next Meeting (Monday March 26th, 2pm)**

**Action 3: To create a when is good to attempt to schedule a special meeting to discuss camps at the next meeting.**

## **9 Close**

**Meeting Closed 5:01pm**