



University of Melbourne Student Union

Meeting of the Students’ Council

Student Office Bearer Reports

1:00pm, Tuesday, the 19th of June, 2018

Meeting 11(18)

Location: Training Room 1, Third Floor, Union House

Student Office Bearer Reports	
President	Submitted
General Secretary	Submitted
Activities	Submitted
Clubs & Societies	Submitted
Creative Arts	Submitted
Disabilities	Submitted
Education (Academic Affairs)	Submitted
Education (Public Affairs)	Submitted
Environment	Submitted
Indigenous	Not submitted
Media	Submitted
People of Colour	Submitted
Queer	Submitted
Welfare	Submitted
Women’s	Submitted
Burnley	Submitted
Victorian College of the Arts	Vacant

All Office Bearer Reports are presented as they were received, with only formatting changes.

Late reports are not considered valid.

**President
Desiree Cai**

Key Activities

Student Precinct

I attended the Student Precinct Steering Committee on the 23rd of May. Concerns with the concept design were raised, and the concept design was officially approved. Continuing discussion about the precinct will continue into Schematic Design.

On the 14th of June I attended a meeting to discuss the ways that the precinct engages with UMSU as we continue into further design in the project. There will be monthly user group meetings with UMSU, as well as smaller ad hoc groups that will pop up for specific spaces and issues. The Precinct Team and architects are keen to start up consultation with student user groups for certain spaces including the autonomous spaces, Rowden White Library and other spaces, so keep an eye out for those groups happening over the next few months.

Some of the discussion around the operational side of using the student precinct will be rolled together with discussions about SSAF allocations that are happening in the coming months.

Elected Reps

Elected reps was on the 30th of May. We discussed many things including the first responses from Education’s Stop 1 survey, academic integrity, the NUS/GSA/UMSU work together on the higher education research paper and outreach to satellite campuses, which the uni was able to provide some useful information with.

SSAF submission

Discussions of the SSAF allocation model submission from UMSU have begun. I am in the process of collecting ideas about SSAF allocation from student representatives. Council will hear about the submission before we give it to the university, with a timeline for it to be complete in July.

The Ida Bar (working group)

The Bar working group met on the 31st of May to discuss progress with the bar. Painting of the bar will happen eventually (very much hoping for it being done in the break). The launch of the bar has been decided on- Monday of Week 1, the 23rd of July- to be included as part of Winterfest.

Communications officer recruitment

I sat on the panel for the recruitment of a staff position in the Comms team. Recruitment for this position is ongoing.

Progress of assigned actions since last report

- Attend Student Precinct Steering Committee and raise relevant concerns—concerns raised, we have also discussed the ways to move forward with UMSU’s concerns about the precinct in a meeting with the project team.

- Finish preparations for Elected Reps, and attend elected reps—done! See above
- Continue to support student reps in their campaigns—helped sit in and organise meetings about Harm Reduction and the Respect Taskforce with OBs

List of actions by next report

- Attend Academic Board
- Student Precinct Steering Committee
- Meet with Academic Integrity Working Group
- Continue to support OBs with campaigns and events

Budget Expenditure

N/A

General Secretary
Daniel Beratis

Key Activities

Key Activity 1: Minutes and Agendas

The minutes and agendas of Semester 1 are almost up to date—there are just a few left outstanding, which I’m very happy with. The conflicts of interest policy and related amendments to the Standing Orders have also begun propagating through the Committees, and I have provided some advice at various Committee meetings as to the operation of those changes.

Key Activity 2: Tribunals

As a result of the recommendation of the Students’ Council at its last meeting, I have referred amendments to the Electoral Recommendations to the Electoral Tribunal for their approval. As per C175.5, we require unanimous consent, and as such we are still waiting on the full Tribunal, as they are all lawyers in full-time employment. Nevertheless, I am confident the changes recommended by Council will be implemented by the required time.

Key Activity 3: Working Groups

As directed by Council, I will have (at the time of Council) held a meeting of a Regulation Working Group regarding two referred amendments and consequential amendments thereof of the Electoral Regulations, as well as other matters that may arise. At the time of writing, I do not have much to report aside that it will have happened by the time we consider this report.

Key Activity 4: Tribunal Appointments

I am still waiting on the Vice-Chancellor to appoint a member of the Electoral and Grievance Tribunals after the resignation of a member, and will continue to chase this up.

Key Activity 5: Other Appointments

Alongside the President and the CEO, appointments regarding the Governance Review and the Returning Officer of the Annual Elections are ongoing. We hope to make progress on this in due course, and make a recommendation to the Electoral Tribunal regarding the latter appointment in the proscribed way.

Key Activity 6: VCA Vacancy

The VCA Committee held a quorate meeting on the 7th of June to consider nominations to the position of VCA Campus Coordinator. After deliberation, the Committee chose to defer the appointment until their next meeting. While this does mean that, in the short-term, the Southbank Campus will continue to be without a Coordinator, I am hopeful that the position will be filled in the near future, with a Committee that from observation is engaged with the task at hand.

Key Activity 7: Harm Reduction

After deliberation with the UMSU Steering Committee, final changes have been made to a harm reduction proposal, and that proposal is now being circulated to relevant persons within Victoria Police for their assessment. It is our hope that, if amenable, this proposal will in due course be circulated to the University for their consideration.

Key Activity 8: Student Initiative Grants

I continue to receive a whole bunch of SIGs and it’s very exciting. This is a supremely active line in the Students’ Council budget, and Council should give consideration to how this line can continue to benefit students and student activity at large through the rest of the year and beyond, including additional funding if necessary.

Key Activity 9: Policy

I have held meetings with various stakeholders, including Welfare and the Steering Committee as above in regards harm reduction, as well as with the Media Officers regarding the Student Newspaper policy. More as it comes.

Key Activity 10: Operations Sub-committee

Operations Sub-committee met to consider several financial decisions that were passed in an inquorate meeting of the Council last month, as well as interim matters. Of particular note is that the Students’ Council has paid for a VCA Committee invoice; the VCA Committee subsequently has reimbursed the Students’ Council for the full amount paid, and as such there is no budgetary impact.

Key Activity 11: Auditor

After our selection of a new auditor earlier in the year, the process by which certain regulatory bodies (such as Consumer Affairs) must be notified will be started shortly, to give due notice of the changeover. This change will occur at an SGM.

Key Activity 12: Recommendation

To future General Secretaries: do not attempt three Honours-level subjects while serving as General Secretary. I do not advise that you do this. I, in fact, strongly advise against it. I recommend wholeheartedly that you avoid this. I would especially advise that writing a thesis proposal during the first six months of your term is perhaps ambitious.

Progress on assigned actions from last report

Action Point 1: Working Groups

As noted above, harm reduction is now in the process of being sent off.

Action Point 2: VCA

Also as noted above, the Committee has met. We will continue in this vein.

Action Point 3: SGMs

Notification to Consumer Affairs will shortly be occurring in conjunction with the President and the CEO regarding our change of auditor. I also hope to have a *preliminary* discussion about *cosmetic* amendments to the Constitution in the Regulation Working Group, aware that the Governance Review may recommend extensive changes that would otherwise nullify major work. Currently, it is hoped that an SGM will take place towards the end of August.

Action Points to be completed by next report

Action Point 1: Students’ Council

We are approaching a new Semester, and as such, a new schedule is required. Thank you to those who have responded to my request for availabilities—please ensure that you are prompt with your Semesterly availabilities when requested, as this will constitute the vast majority of remaining Councils.

Action Point 2: University Meetings

The New Student Precinct is moving to its schematic stage, and as such, the work of the SEAG is expected to increase over the next months. Before next Council, I will have attended that meeting, and hope to have a better sense of just how this new precinct will finally come together after the concept design finalisation. I also continue to sit on misconduct boards.

Action Point 3: SGMs and Regulations

The Special General Meeting planned for later in the year will continue to require planning, much in the same way as the AGM did earlier in the year. For a scintillating and gripping walk through memory lane, feel free to browse earlier reports to gain an idea of what to expect from this second season of “Secretary!”, live on CBS, Thursdays 8/7c.

Activities
Alex Fielden and Jordan Tochner

Key Activities

Exam period is over!!! Thank the Lord - since we have been busy studying, crying and generally trying to ignore our impending peril at the hands of the bell curve we have not been up to much (sorry, not sorry)

We have had meeting with Comms about the Entertainment Program for Semester 2, all acts apart from 1 have now been locked in. Our calendar of events for semester 2 is also pretty much locked in, a few dates to be sorted out, but in the main it is sorted.

We have also started organising our Winter Wonderland Party for week 2, and have a meeting with AV on Wednesday. We should have North Court and Members Lounge, with fire pits and hopefully (fake?) snow cannons. We are hoping that this event will be very well attended and are looking at more ways to entice students.

Our meetings with Governance and Compliance Officer and Legal have been productive, and we are continuing to follow up with them surrounding event procedure and policy.

Progress on assigned actions from last report

All done - moving onto the next thing

Action Points to be completed by next report

Finish organising Winter Wonderland and confirm last few Acts for the Entertainment Programme

Budget Expenditure

No budget expenditure since last council - until we have confirmed our plans for Winter Wonderland there will be none.

Clubs & Societies
Nellie Seale and Matthew Simkiss

Key Activities

General Admin

The inbox has been relatively quiet over the exam period, however we still receive many questions and follow ups about grants and payments.

Winterfest Planning

Clubs will have a stall at the Carnival Day, but this will mostly consist of handing out clubs guides and pointing people towards the Welcome Back information and events calendar. We are still in the process of plotting a layout for the Clubs Expo Day, as we have 113 clubs who have registered for it (including 6 theatre groups). Comms are still determining whether there will be a fire pit, where a stage might go, and the number of sponsors, so this will impact where we place some of the bigger clubs, and how many we are able to group into rooms. This is the highest interest we’ve ever had in a mid-year orientation clubs expo, and

many of our committee are unable to attend, so we have also reached out to clubs to provide volunteers to help us supervise the different areas we have clubs set up.

Activity Reporting

Clubs are required to hold two events every semester that are attended by at least 10 students. We are currently in the process of assessing compliance, which is checked initially against applications for payments for function grants (as these are paid per attendee and as such require an attendance list to determine payment, which can be used to verify the activity compliance). The non-compliant clubs have been contacted, and were given a deadline of June 15th to submit evidence of events. Nellie is in the process of assessing these submissions, and any non-compliant clubs will be reported to committee.

Processing General Meetings

Many clubs have general meetings of various types, including the newly affiliated clubs holding their Inaugural General Meeting, and we have been processing these as they have come through in order to ensure timely handovers for club executives. We have also updated some of the handover information provided to clubs, as it is often an area that if not done well leaves new executives floundering. We have written a new email template that will be sent out to the outgoing executive right before the meeting is finalized on clubs online, which reminds executives of their responsibilities, and provides a checklist of helpful tasks that will allow the club to continue to run smoothly. We have also included a more comprehensive list of resources and information about where to find help and support as a new club executive in the email that is sent out to the incoming executive. Hopefully these will both be of benefit and will result in clubs completely handovers more effectively.

Accessibility Review

We have begun a review of the accessibility of the Clubs Department following the disaffiliation of Chinese Philosophy in Business and the discussion at Students' Council. There are a few issues that we are unlikely to be able to do much to address, such as the fact that our office is located at the very back of the union space, and it is quite intimidating to walk through the office space to get to us. This is an issue that should be taken into considering in the planning of the new student precinct. In terms of our communication and the availability of support, every time a club is required to do something, whether by the regulations or the direction of the coordinator, committee or office bearers, they receive a minimum of one email detailing the requirements. It is not often that clubs themselves should need to consult the regulations to determine a course of action, however it does sometimes happen. We have a wiki dedicated to providing an easy to access guide for everything relating to clubs, so one of our main goals is to continue to develop and promote it, as it is a highly valuable resource. It is currently hosted on the university's wiki, which requires a VPN to access if your computer is not connected to UniWireless. We have contacted Comms to enquire as to the possibility of hosting the wiki on the UMSU website under the clubs page, as this would make it much easier to find and navigate. We are also looking in to developing a reference document of key terms listed in the regulations, which would reduce misinterpretation. Additionally, we will be reaching out to UMSU international, as well investigating the possibility of creating a working group in order to determine how best to support international students in clubs. At this point we have not had much of a chance to act on these plans, however it will remain a priority for our department.

Resource Booker

There is a new resource booker that clubs must sign up for in order to be able to access university rooms, UMSU resources and union house rooms. Each club is able to nominate two executives to sign up, and so far there have been around 100 sign ups. This is less than half the clubs we have, so it is likely that this will be an ongoing issue that we will need to help clubs with.

Progress on assigned actions from last report

Regulation and Policy Reviews are still in progress, there has not been a working group since the last council.

Action points to be completed by next report

Clubs Wiki Review and Accessibility

We will be developing a list of subjects not currently covered on the wiki, and requesting club feedback on how much they use the wiki; what information they would like to see available; and what is highly important that we provide. We have also contacted Comms to investigate moving the wiki to the UMSU website itself, to make it easier to access, and if this is not possible we will need to look into alternatives.

Budget Expenditure

Nil

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	08/12/2017	Yes, Confirmed
2	01/02/2018	Yes, Confirmed
3	15/02/2018	Yes, Confirmed
4	27/02/2018	Yes, Confirmed
5	06/03/2018	Yes, Confirmed
6	19/03/2018	Yes, Confirmed
7	26/03/2018	Yes, Confirmed
8	16/04/2018	Yes, Confirmed
Special meeting 1	17/04/2018	Yes, Confirmed
9	01/05/2018	Yes, Confirmed

10	14/05/2018	Yes, Unconfirmed
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<p>Creative Arts Freya McGrath and Ashleigh Morris</p>

Key Activities

Key Activity 1

Opened applications for our production Tastings – a showcase of original, student works. We were very pleased with the response – we received more applications than ever before. The successful works were selected and we have just completed initial meetings with all the artists. We are currently in the process of matching artists with mentors.

Key Activity 2

Hosted our second TOOYA (Talking Out of Your Arts) Post-show Q&A event Union House Theatre’s production “Things We Should Talk About” on the 26th May 2018.

Key Activity 3

Winterfest planning – Collaborating with UHT on a Winter Warmer Dance Workshop and Arty Party 2.0. Collaborating with Disabilities department on Knitting Workshop. Co-ordinating committee members to assist on Carnival Day.

Progress on assigned actions from last report

Last Action Point 1

Organizing our TOTT-shop: Happy/Healthy art making. We have contacted Tracy Margieson from the Arts Wellbeing Collective and we have confirmed that she will present a workshop based on the self-care workshop program run by the collective. We will also be in conversation with her about how to tailor the workshop to the specific concerns of our student artist community.

Last Action Point 2

Tastings applications have opened, the program selected and we are well into preparations for the production.

Action Points to be completed by next report

Action Point 1

Confirmation of mentors for each of the Tastings artists. Memorandums of Understanding signed.

Action Point 2

Winterfest event planning. All relevant collateral and bookings made.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
5	30/05/2018	Arts Grant: round #2	\$1850	Arts Grants	
5	30/05/2018	TOTT-shop #2	\$500	Special Projects	
5	30/05/2018	Tastings	\$8000	Special Project Weeks	

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	05/02/2018	Yes, Confirmed
2	08/02/2018	Yes, Confirmed
3	21/03/2018	Yes, Confirmed
4	3/05/2018	Yes, Confirmed
5	30/05/2018	Yes

Disabilities
Jacinta Dowe and Hien Nguyen

Key Activities

We've organised a CAPS funding photoshoot with Welfare and the Media obs.
We're collaborating on a Knitting Workshop with creative arts for Winterfest.
We're organising AUSLAN Classes for Semester 2. We are also organising for more students to become trained facilitators for our Anxiety Support Group, for Semester 2.

Progress on assigned actions from last report

We ran Disability Pride and Autism and Relationships. Thank you to everyone who attended, Disability Pride in particular was a very rewarding event and we’re excited to have Jax back for Sex and Disability. We will be starting a campaign in semester 2 about Disability Pride, following on from the event. We are also organising Invisible Illness Week for Semester 2.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
6	10/04/2018	Autism and Relationships	\$900	Special Projects and Events	
7	22/04/2018	Disability Pride	\$850	Special Projects and Events	

Education (Academic Affairs)
Alice Smith and Toby Silcock

Key Activities

Both Alice and Toby have had a VERY punishing exam schedule. So we’re pretty much dead, and this report is shorter than it otherwise would be. But EdCon’s coming up, so we have that to look forward to.¹

Key Activity 1 – SRN

We’ve called meeting 4 of the SRN for the Thursday following council. A few things have met, so there’ll be a bit to talk about.

For us, TALQAC happened. It was mostly innocuous, with some discussion about Swotvac assessment, and discussion of students’ “Fitness for Practice “(ie, what happens when kids are out in the field on internships or whatever and fuck shit up). APC also happened, very short and very innocuous; also some discussion about Swotvac assessment, but nothing groundbreaking.

Key Activity 2 – Refugee Scholarship

We now have one! For next year. It’s not perfect, and we’re going to keep meeting Carolyn Evans to discuss improvements on what we’ve already got so far for next year. Particularly, we want to have people on PR or citizens, and increase the numbers, since what the Uni’s gone with so far is fairly limited.

But still, victory!

Key Activity 3 – Swot-vac Stalls

¹ Please help.

These happened. Good, solid engagement, students love free snacks, and we were able to bring people up to Study with Ed when it was on at the same time and chat about assessment.

Key Activity 4 – Study with Ed

Also happened! Really good engagement, kids have been coming along and studying, we put some tunes on, and it’s been warm. Achieved its purposes admirably.

Key Activity 5 – Assessment During Swotvac

We’ve had a lot to get on with this one. After it became apparent how few students knew about this, and so many people were coming with reports of Swot-vac assessment, we promoted our reporting tool, and had to spend quite some time emailing academics about this.

We also had conversations at Committee meetings as noted above, about different ways to improve staff’s understanding of a pretty basic assessment timing rule.

Key Activity 6 – Grants!

After a long committee meeting, grants for EdCon have been allocated, and we’ve been doing lots of work processing contracts and figuring out how we’re going to get 30-odd kid’s stuff paid for. But EdCon’ll be lit, so it’s worth it.²

Key Activity 7 – Elected Reps

This happened. We issued a preliminary report on the Stop1 Survey, which was the foundation of good discussions. They generally know where the weak points are, and we hope to leverage some of the clear negative data in discussions with Academic Services in the coming weeks, in the lead-up to sem 2 starting.

Fun fact – Richard James went on a long rant about “buttpoles”. These are those things on poles smokers put their darts into. He kept saying the word “buttpole”. We managed to seem very adult and serious and not lose it. Also he literally said “I see buttpoles around campus, and there are butts around the bottom of them”. This is why we ran for office, people.

#ButtpolesInThelda

Key Activity 8 – NTEU Action

If you want fines waived, get in touch with Toby, he can waive them when he’s at work. On this note, we’re talking with the NTEU about how we promote the ongoing industrial action to put maximum pressure on the Uni. Stay tuned.

Key Activity 9 – Winterfest

We’ve held some preliminary meetings planning for our joint event with Rowdy for Winterfest. We’re still deciding whether to do the Human Library. Stay tuned.

Key Activity 10 – Ob Lyf 2: Electric Boogaloo

Toby’s finished his law degree (pretty much, if he passes, he’s eligible to graduate). Alice hasn’t finished her law degree, or even started. OB’s are slowly finishing up, so there should be celebration happening. Yeet

Progress on assigned actions from last report

None, since we forgot to include assigned actions in last report.

Action Points to be Completed by Next Report

1. Begin looking at responses to the VCA/MCM Course Standing Committee application form.

² Really, please help.

2. Break into Neil Robinson’s office and get a meeting with the guy on special consid. and student fees.
3. Attend next meeting of Academic Integrity Working Group.
4. Prepare summary of Arts Course Review for SRN.
5. Hold SRN 4.
6. Post on website on Law Lecture Recordings, and start organising.
7. Start working on a Right to Representation document so we can get ourselves included on more working groups (particularly Chancellery).
8. Start reorganising and improving our website.
9. Commence serious planning for Winterfest event (including deciding on the Human Library).
10. Organise first student data working group meeting.
11. Survive EdCon. Present on stuff.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
None.					

Education (Public Affairs)
Conor Clements

Key Activities

More NTEU Industrial Action!

At the NTEU member’s meeting on the 29th of May, NTEU members passed a motion regarding a number of forms of industrial action, including:

- A ban on working overtime (for professional staff)
- A ban on work related to subject experience surveys (for both professional and academic staff)
- A ban on work related to the collection of money on behalf of the University (including things like library fines from students)
- A ban on performing any work for the University by smartphone outside contracted working hours
- Making statements explaining why the union is taking industrial action in communications with any person whilst working.

On top of this, the members agreed to take other action if no significant bargaining progress was made by the 15th of June (which is today at the time of writing):

- A strike lasting at least 24 hours

- Further stoppages of work

The motion containing these suggestions was passed without dissent. It was extremely heartening to see more students attending the NTEU meeting; it will without a doubt be a difficult job to rally students while they're on holidays, but there will certainly be some opportunities; picking up students at exams, flyering at Stop 1 for students coming in to sort out enrolment issues, etc. My role will essentially be what it was in the lead up to the last case of industrial action; getting the message out to students about the strike and different types of industrial action, and making sure that they support it.

As of yet, there is still no agreement on a number of claims desired by the union, including job security for fixed term and casual staff, a target for employment of staff of Aboriginal and/or Torres Strait Islander descent, salary increases (no offer from the university thus far) and extension of 17% superannuation to all University staff. As such, the action itself continues to be warranted.

NUS Education Conference

At USMU Education's last committee meeting, we passed \$11,000 in grants for NUS Education Conference. The full details of what was passed and the breakdown of it will be available in meeting 8(18)'s minutes once they're up on the UMSU website (we haven't yet confirmed them), but essentially the way we determined each applicant's funding was through three criteria: whether they had attended EdCon before, whether they would be presenting a workshop, and whether they were determined to be in a financially unstable situation that would require significant aid for them to attend the conference. Only one grant application was rejected, and this was on the grounds that the applicant was not a student.

For myself, I have been in the process of planning a couple of workshops for the conference: one about the treatment of student data by universities in Australia, especially with regards to programs such as Cadmus, and one about the need for student unionists to be encouraging involvement in the wider trade union movement, with a bit of history regarding how this has been achieved in the past.

Asylum seeker & refugee scholarship

So, it looks like the University have ended up announcing this scholarship as an extension of the Access Melbourne scholarship program. There are still a few issues with what has been offered, which hopefully with a bit of contact with the University can be solved—in particular, the fact that like most other scholarships for refugees and asylum seekers in Australia, it does not include those of a former refugee background who remain in a disadvantaged position, as is the case for many of these people in Australia. It's worth remembering that often people in this position also cannot access the HELP system, and if they can, they cannot access a Commonwealth Supported Place. I am not alone in saying that this scholarship should be extended to include these people as well. UMSU Education and People of Colour will continue to work towards a solution that will include as many students as possible—after all, only 4 positions are being offered at this stage, which is hardly a huge gesture of generosity on the University's behalf.

UMSU Education videos

This is still in the works. I have begun writing a script for a video about industrial relations issues in Australia that pertain to students and young people—hopefully at some point soon I will have this completed.

Dying from assessments

Yeah, I’m only doing one subject. Yeah, I handed in the one piece of assessment I had late. But hey, I hate feeling left out—after all, I’m still a student.

Progress on action points from previous reports

Attend NTEU member’s meeting on the 29th of May

Done – see above.

Help organise contingent to/attend Disarm Unimelb meeting

The meeting went well—see above for more.

Begin plans to improve Activist Walking Tour with UMSU Environments for Winterfest

This has taken a bit of a back seat due to exams and the like—more progress will have been made on this by the next meeting.

Start making scripts and videos to be published on the UMSU Education Facebook page

See above.

Action Points to be completed by next report

1. Attend NUS Education Conference with Melbourne University students
2. Continue plans for Activist Walking Tour with UMSU Environments
3. Begin efforts to get University management to extend Humanitarian Access Scholarship to former refugees as well
4. Support NTEU Industrial Action in ALL forms!

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	12/1/2018	Yes, Confirmed
2	16/2/2018	Yes, Confirmed
3	13/3/2018	Yes, Confirmed
4	27/3/2018	INQUORATE
5	10/4/2018	Yes, Confirmed
6	24/4/2018	Yes, Confirmed

7	8/5/2018	Yes, Confirmed
8	30/5/2018	Yes, Unconfirmed

Expenditure

Meeting no.	Date	Description	\$ Passed	Budget line	Comment
8	30/5	Education Conference grants	\$11,000	Grants	\$4k was moved from Campaigns, Special Projects and Events to add to the grants budget line. See relevant section in main body of report for more details.

<p>Environment Callum Simpson and Lucy Turton</p>
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Key Activities

Lockout Lockheed

With the advice of experienced campaigners, student journalists and UMSU Advocacy & Legal, the Lockout Lockheed campaign has now submitted five requests for documents to the University of Melbourne under the Freedom of Information Act. We have already met some resistance from the university to releasing the documents, but we’re confident that our requests meet the legal requirements and we should receive the documents asked for shortly.

Once semester returns the campaign will step-up our student and staff engagement, and work towards applying greater pressure to the university, so watch this space.

Students of Sustainability

We’ve been giving a great deal of assistance to the organisation of the Students of Sustainability conference being hosted by the Australian Student Environment Network in Melbourne this July. It’s the biggest, longest-running conference of its kind in the Southern

Hemisphere, and is an annual festival of ideas, networking, and action organised by students and for all “students of life”. The program is coming together and is full of fascinating workshops about environmental movements, social justice issues, First Nations struggles, and much more. It will be held from 6th-12th July, all are welcome to attend and learn. Contact Lucy or Callum if you’re keen to come along, or check out the Facebook page!

Enviro Week

Preparations are underway for the week-long semester 2 event ‘Enviro Week: Beyond Climate Change.’ This week will focus on environmental issues more broadly than simply climate change and intersections with many issues of social justice. We are currently working with the UMSU Communications team to prepare collateral for the week’s promotion. We’ve secured North Court for an expo on Monday 20 August and we’re putting together a panel discussion for that evening.

Workshop submissions will soon be open and we encourage everyone to submit their ideas for workshops, skillshares and activities to hold during the week.

Fossil Free MU

On the 29th June we have a meeting with Alan Tait, Chief Financial Officer of the University, to discuss our major concerns with the university’s Sustainable Investments Framework (SIF) and how students can engage in its implementation. We’re also planning a forum on the SIF next semester to allow students to feedback on the (really average) framework.

Progress on assigned actions from last report

No previously assigned actions

Action Points to be completed by next report

There has been no expenditure since the last council meeting.

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment

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**Indigenous
Alexandra Hohoi**

No report received.

**Media
Ashleigh Barraclough, Esther Le Couteur,
Monique O’Rafferty and Jesse Paris-Jourdan**

Key activities

Breathing

For part of the month since the last meeting of Council, we’ve experienced a happy period of not having a great deal of pressing work to do. Edition four’s launch party was on 21 May, and we didn’t have to really start thinking about edition five until after the submission deadline of 31 May—so we had about two weeks to kind of chill. Three of the four editors used that time to stress out about other things, like exams and assignments. The other one—who writes these reports—happened to request a leave of absence from uni, so he used the time to breathe a little bit.

Edition five of *Farrago*

Work on edition five of *Farrago* has commenced. We have selected from a record number of submissions (at least since edition one, which always receives the most submissions of the year) and we have almost completed sending these pieces to subeditors.

Subscription to *The Australian*

Regardless of our personal opinions on the Murdoch press, we do sometimes need to access *The Australian*’s higher education section for campus reporting purposes. The newspaper’s paywall prevents us from doing so. The newspaper can be accessed through Westlaw, which we get a subscription to as students and staff at the University of Melbourne, but only the previous day’s newspaper can be accessed through this service, and accessing these articles on Westlaw is inconvenient and difficult. We are requesting \$208 for a subscription that will last until the end of our terms on 1 December.

Our calculations:

- 25 weeks until the end of our terms on 1 December
- Subscription version: digital + weekend paper (same price as just digital)

- Website: “For the first 12 weeks min. cost \$16 billed every 4 weeks. Then \$32 billed every 4 weeks.”
- 28 is smallest multiple of 4 higher than 25
- $\$16 * 1 + \$32 * 6 = \$208$.
- We're not sure what “min. cost” means so we're asking for up to \$240 in case they shaft us during the payment process

MiniDisplayPort–HDMI adapter

This is an item we would like to purchase so that our projector is compatible with modern computers (like modern MacBooks and a majority of new PCs) which open for a MiniDisplayPort rather than an HDMI port. Our projector has proved to be popular with other departments and this purchase will make using it simpler.

Progress on assigned actions from last report

Action point 1: Start paying our staff

We have received invoices from all of the people who are getting paid for their services in semester one. Once the minutes from the last meeting of Council are confirmed, we will get these invoices paid by finance.

Action point 2: Continue preparing *Above Water*

Above Water is coming together well. We received 12 editorial assistant applications, out of which we have chosen our editorial assistant after discussions with the creative arts officers. We have worked hard to find roles for the other people who applied for this position— including a social media coordinator. We are liaising with other people who applied to ask for help organising the launch party, which will probably take place in the same week as the creative arts department's Tastings festival. We have also begun the process of looking for judges to read and judge the shortlisted works. Tentatively, we have decided that submissions will close on 24 June—however, we are considering extending this application a week to give us more time for outreach.

Action point 3: Continue process of digitising *Farrago's* archives and reviewing UMSU student newspaper policy

The process of digitising *Farrago's* archives is chugging along. Our team of volunteers has started the metadata-collection process up to about 1945—twenty years into *Farrago's* history. Congratulations and huge thanks to these volunteers—they have passed world war two, after which the quality of paper *Farrago* was printed on improved. One of the issues with going beyond 1945 (and more importantly, the period from the 1960s-on) is that we start to run into copyright issues. *Farrago* does not have a backlog of contracts with writers giving us irrevocable rights to re-publish their work in any format. At the same time, these archives are available in many public libraries. The university library is currently engaging lawyers who are looking at the copyright issues. Students will also be involved in this side of the process. If you're interested in getting involved in digitisation in any capacity, we need as much help as possible. Send us an [email](#).

As for the student newspaper policy, we had an informal meeting of a working group with two of the media officers and the general secretary, in which we discussed the various

documents that need to be synthesised so that we can come up with a new draft. Work on this is ongoing.

Action points to be completed by next report

Action point 1: Continue work on edition five of *Farrago*

Action point 2: Continue work on *Above Water*

Action point 3: Select and train presenters for semester two’s Radio Fodder schedule

Action point 4: Continue process of digitising *Farrago*’s archives and reviewing UMSU student newspaper policy

People of Colour
Reem Faiq and Hiruni Walimunige

Key Activities

Myriad 2018

We now have a full team for Myriad’s 2018 issue. Unsuccessful applicants have also been notified of the outcome of their applications.

We recently met with a printing company to discuss the printing options and pricing. Our editor also attended this meeting to share his thoughts and opinions.

Our next action is to hold a meeting with subeditors so they can get to know each other and share any suggestions they have.

Winterfest preparations

We are planning two events for Winterfest: A Trivia Night and A Carnival Day stall. The Trivia Night will be an autonomous event held on the Monday of Winterfest. The stall will be held on Carnival Day and we will be handing out bookmarks and tote bags from the start of the year while our Committee members chat to interested students in a chill-out corner in the stall.

Semester 2 event preparations

Planning for semester 2 events is underway. Events include a lecture program, a concert evening and a networking night. These events will be spread out throughout semester 2.

Progress on assigned actions from last report

Finalise Myriad publication team for 2018

Applicants for the subeditor position have completed their interviews and been notified of the outcome of their applications.

Upload recordings of Anti-racism workshops

The recordings of the last few workshops must be uploaded to our social media accounts.

Action Points to be completed by next report

Meet with the Myriad publication team

An in-person meeting with the editor and subeditors must be held in the coming weeks.

Continue preparations for Winterfest

Winterfest preparations are going smoothly, further details must be finalised.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	08/12/2017	Collective catering	\$7770	People of Colour Collective	Week 12 = \$114
2	28/02/2018	Reading Group catering	\$700	Reading Group	Week 12 = \$147.20
2	28/02/2018	Week 12 Reading Group presenter	\$700	Reading Group	Presenter fee = \$200
6	02/05/2018	Anti-racism workshop AV recorder hire	\$3250	Special Events: Anti-racism workshops	Invoice 2 = \$27.27

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	08/12/2017	Yes, Confirmed
2	28/02/2018	Yes, Confirmed
3	14/03/2018	Yes, Confirmed
4	28/03/2018	Yes, Confirmed

5	18/04/2018	Yes, Confirmed
6	02/05/2018	Yes, Confirmed
7	16/05/2018	Yes, Unconfirmed

Queer
Elinor Mills and Amelia Reeves

Key Activities

CAMP Launch

CAMP Launch was incredible! We had a massive turn out, and lots of compliments on our beautiful magazine. We started set up from 2:30 in the bar, and by the start time of 6 The Ida was hardly recognisable – we had laser lights, TVs with art, and an amazing interactive piece which Ash Morris thoroughly enjoyed. A highlight of the night was the incredible performers, which was a range of readings, music, and drag. However, we were slightly under-budget for the AV equipment, and require a little extra to be passed to pay AV Melbourne (see our recommendations). Elinor and Monique from Media did a massive distribution round after the launch, and Elinor and Amelia have been filling up the stands as they run out – we’ve already seen over half of the magazines be enjoyed by others!

Study Group

The study groups were not well attended, with only a handful of people showing up. If we were to run this again next semester, we would need to advertise it better, especially about the therapy dogs and cups of tea we have!

Progress on assigned actions from last report

QC

We have passed \$4000 for grants, and are in the process of reimbursing our attendees.

Semester 2

We have had a meeting with Isobel and Freya from Comms where we threw around ideas for semester two. We already have the majority of Pride Ball planned out, and have lots of ideas for other events. We need to organise meetings with other departments in order to finalise these.

Winterfest

We have planned out our stall for carnival day, as well as a Picnic for Clubs Day. We also will be doing a clothing swap with Environments during Week 1 for Winterfest. We have the comms collateral for these events all organised and just have to keep up with the planning.

Action Points to be completed by next report

Semester 2

Organise meetings with other departments to talk about potential collaborations for Semester two.

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
2	12/1/18	Food for Queer Lunch	up to \$250 a week and \$2400 a semester	Food & Beverages	\$230.00 for W12
4	18/5/18	Study Days	Up to \$500	Special Projects & Events	\$100 for therapy dogs
4	18/5/18	CAMP Magazine	Up to \$6000	Special Projects & Events	\$112 for food
6	25/05/18	Queer Collaborations	\$4000	Grants	\$1099.36 combined for Andie, Amelia, and Elinor.

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	06/12/2017	Yes, Confirmed
2	12/01/2018	Yes, Confirmed
3	07/03/2018	Yes, Confirmed

4	18/04/2018	Yes, Confirmed
5	09/05/2018	Yes, Confirmed
6	23/5/2018	Yes, Unconfirmed

Welfare
Cecilia Widjojo and Michael Aguilera

Key Activities:

Key Activity 1: SWOTVAC stress less week stall

In collaboration with Education department, we have held stalls during SWOTVAC everyday for two hours in front of Baillieu and Giblin Eunson libraries. This has been richly rewarding, especially because UMSU rarely hold events south of Grattan and a lot of students have benefitted from this event.

Key Activity 2: Winterfest Planning

Welfare held a meeting with comms department on Thursday 14/06 to plan winterfest. We have confirmed what our stall is going to do and have a clearer idea on what we are going to do during Winterfest.

Key Activity 3: Harm reduction policy working group

Policy related to this has been finalised and will be taken to the police and the university in the next few weeks.

Key Activity 4: CAPS campaign

The survey for CAPS campaign is up and running. We are also planning a photoshoot for campaign publicity material with Disabilities department and Media department.

Progress on Assigned action point from last report:

Last Action point 1: Stress Less Week Budget Breakdown

bouncy castle	280	Welfare budget line
sss bbq	671	Council budget line
pronto pizza	100	Council budget line
co-op	200	Council budget line
comms publicity	400	Council budget line
planetuni closing party	376.62	Welfare budget line

POC department event	1294	Council budget line
casual	93.27	Welfare budget line
chai	31.35	Council budget line
chai	17.5	Welfare budget line
education department event	100	Council budget line
dani's workshop	17	Welfare budget line
rowden library dogs	300	Council budget line
	3880.74	

Last Action point 2: CIP administration

This is still on going as Cecilia has yet to finish her exams. We are still to collect the number of hours that the volunteers have done and create a certificate and also a token for all participating volunteers.

Action points to be completed by next report:

Action point 1: Drug Harm Reduction related activities

Michael to report on the policies submitted to Victorian Police and the university.

Action point 2: Community Involvement Program Semester One and Two

After the wrap up of Stress Less Week we will be directing our attention to concluding the first program, writing up references and running a final CIP party. Moving forward, we have begun to consider the potential Supervisors for Semester Two as well as the structure of the groups themselves. Also, we are to plan a closing party and a launch party, volunteer recruitment and supervisor recruitment for semester 2.

Money passed on Week 12 committee meeting

Yoga	\$60
Zumba	\$100
SWOTVAC stall	\$300

**Women's
Kareena Dhaliwal and Molly Willmott**

Key Activities

NOWSA

NOWSA grant application closed on the 4th of June. Not too sure how many people applied as we are waiting back form comms to hear. A committee to choose successful applicants is on Wednesday the 14th of June.

As for the conference itself, Kareena and I will be presenting a workshop in Newcastle on a topic we are yet to decide. Will keep everyone posted and are keen for suggestions.

Judy’s Punch

Applications for Judy’s Punch editors have closed! We received 47 applications all up and are conducting interviews for our three editors (creative, graphics, and commentary) on the week of the 12th of June. Kareena anticipates difficulty in choosing people, so get ready for 7 editors.

In week 12 we also ran a Judy’s Punch Collective about how to run a magazine. We had some real keen beans come along and it gives us a lot of hope about our lil magazine.

Swotsnacks

Another event, another great pun name. Unfortunately, this one was a disaster. We were supposed to have nummies everyday of swotvac but 3 cancelled orders and a Coles delivery guy contacting Kayley (for some reason) later, we gave up on Coles. We ended up getting some stuff for Thursday from Foodworks, and apparently Tuna-to-Go™ is a huge hit would recommend for your events and activities!

The moral of the story is: burn down Coles and salt the earth beneath it this is like the 7th time something like this has happened to us this year.

Womens Room Maintenance

We filled those dang bean bags up with them beans...they’re plump



As for Mirror-Gate 2k18, which saw Ikea fail us and our hopes for a full-length mirror in the Women’s Room, we’re buying a new one! Will this one show up? Probably not! We also bought 1000 lube sachets which is fun and cool haha quirky.

Progress on assigned actions from last report

Run SwotSNACKS

Please refer to key activities

Assess NOWSA grant applications

Please refer to key activities

Action points to be completed by next report

Get people to NOWSA

As in get invoice for rego and buy plane tix!

Choose Editors for Judy’s

Interviews are happening, should be done by the next council so we can get started

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Spent	Budget Line	Comment
3	5.3.18	Food for WoC collective, week 12	\$55	Collectives	
3	5.3.18	Food for Women’s collective, week 12	\$55	Collectives	
3	5.3.18	Food for Transfemme Collective, week 12	\$50	Women’s Room Maintenance	
4	5.3.18	Nina Funnel Invoice	\$846	Special Projects ad Events	
3	5.3.18	Food for JPC, week 12	\$50	Special Projects ad Events	

Burnley
James Barclay

Key Activities

Enda Semesta Festa

Burnley Campus is had an end of semester party to celebrate all of the hard work put in so far this year. Live music, icecream truck and catering for a cause made for an incredible night.

Mid-Year Trip

Planning had begun on a the 2018 mid-year ski trip, 15 students have put up their hands to spend 3 days at Melbourne Universities Alpine Lodge at Mt Buller

Progress on assigned actions from last report

Hold June Meeting

A meeting of the BSA council has been called for Thursday 21st of June.

Mt Buller

Accommodation at Alpine Lodge has been booked and awaiting payment.

Action Points to be completed by next report

Finalise Mt Buller Bookings

Budget Expenditure

Meeting Number	Meeting Date	Item Description	Amount Passed	Budget Line	Comment
1	24/01/2018	End of Sem Party	\$555.00	Activities and Events	Ice & Icecream
1	24/01/2018	Party Catering	\$1652.00	Activities and Events	Currently spent \$239

Committee Meetings

Meeting Number	Meeting Date	Minutes Written?
1	24/01/2018	Yes, Confirmed
2	15/02/2018	Yes, Confirmed
3	25/01/2018	Yes, Confirmed
4	1/05/2018	Yes, Unconfirmed

5	21/06/18	No
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Victorian College of the Arts
Vacant