

University of Melbourne Student Union
Meeting of the Clubs & Societies Committee



CONFIRMED Minutes

10:00 am Tuesday July 31st, 2018

Meeting 14/18

Location:
C&S Office, 1st floor Union House

Agenda

1. Procedural Matters

- 1.1. Election of Chair
- 1.2. Acknowledgement of Indigenous Owners
- 1.3. Attendance
- 1.4. Apologies
- 1.5. Proxies
- 1.6. Membership
- 1.7. Adoption of Agenda

2. Confirmation of previous minutes

- 2.1. July 24, 2018

3. Conflict of interests

Name	Conflicts of interests declared
Christopher Melenhorst	Tabletop Gaming Society, Coffee Appreciation For Enthusiasts, and Melbourne University Potter Heads
Daniel Sango	Arts Students Society, Zimele Society
Dorothy Coco Kirkcaldie Bowell	Science Students Society
Eleanor Seale	Friends Of Unnatural Llamas, and Melbourne University Classics and Archaeology Society
Joshua Bruni	Pirates
Matthew Simkiss	None
Nancy Ciara Griffiths	Friends Of Unnatural Llamas, Fantasy and Science Fiction Appreciation Society, and Melbourne University Classics and Archaeology Society
Samuel Gard	Spirits, Liqueur, and Cocktail Appreciation Society, Monarchist Society of Victoria, Melbourne University Freedom Society, Vexillologists of Melbourne University
Raphael Canty	Engineering Music Society, and PAWS

4. Matters Arising from the Minutes

- 4.1. Regulations:
 - 4.1.1. Code of Conduct
 - 4.1.2. Activity Reporting
 - 4.1.3. Wellbeing Officers
- 4.2. Wellbeing training: write to SCP
- 4.3. Moving the Wiki
- 4.4. Awards Night
- 4.5. New Clubs Bank & Email submission compliance
- 4.6. Carnival

- 5. Reports**
 - 5.1. Officers
 - 5.2. SAG
- 6. Correspondence**
 - 6.1. SALTS Grant 8455 Hand Hygiene
 - 6.2. Greens Club grant payment
 - 6.3. Enviro Correspondence
- 7. Grants**
 - 7.1. Standard
 - 7.2. Grants For Discussion
 - 7.2.1. Political Interest Society
 - 7.2.2. Debating Society
- 8. Other Business**
 - 8.1. Hidden Spark
 - 8.2. Unpaid training invoices
 - 8.3. Payment (ITFe \$1814.40)
 - 8.4. Fintech Club
- 9. Next Meeting (Tuesday August 14, 10am)**
- 10. Close**

Meeting opened at 10:03 am by Eleanor Seale

1. Procedural Matters

1.1. Election of Chair

Motion 1: To elect Eleanor Seale as chair.

Mover: Eleanor Seale

Seconder: Matthew Simkiss

CARRIED WITHOUT DISSENT

1.2. Acknowledgement of Indigenous Owners

So acknowledged

1.3. Attendance

Office Bearers: Eleanor Seale, Matthew Simkiss

Committee: Nancy Ciara Griffiths, Christopher Melenhorst, Raphael Canty, Samuel Gard, Dorothy Coco Kirkcaldie Bowell

Staff: Fiona Sanders

Other: Catriona Smith, (Shengrong) Harry Xu from Fintech Club

1.4. Apologies

Joshua Bruni, Daniel Sango

1.5. Proxies

Joshua Bruni to Raphael Canty

1.6. Membership

No change

1.7. Adoption of Agenda

Motion 2: To adopt the agenda as presented.

Mover: Chair

CARRIED WITHOUT DISSENT

2. Confirmation of previous minutes

Motion 3: To accept the minutes of Meeting 13 on July 24th 2018 as a true and accurate record.

Mover: Chair

CARRIED WITHOUT DISSENT

3. Conflicts of Interest

As presented in the agenda

Procedural motion 1: To move to Agenda item 8.4.

Mover: Chair

CARRIED WITHOUT DISSENT

8.4 Fintech Club

New contacts for the club have been submitted. The name is changed from Fintech Hub to Fintech Club. The club is allowed to re-enter the affiliation phase at the IGM training stage in week 8.

4. Matters Arising from the Minutes

4.1. Regulations

4.1.1. Code of Conduct

Code of conduct likely to be a new Appendix, and referred to as a new discipline item. Deferred to the next meeting.

Dorothy Coco Kirkcaldie Bowell arrived at 10:12 am

4.1.2. Activity reporting

Wording was discussed briefly. Deferred to the next meeting.

4.1.3. Wellbeing officers

Deferred to next meeting.

4.2. Wellbeing training: write to SCP

Nellie has written to SCP but has not heard back.

4.3. Moving the wiki

Fiona Sanders has a meeting with Dee next week.

4.4. Awards night

AV has been sorted and the quotes are presented.

Catering – have contacted places but not progressed from last meeting.

Some clubs have responded.

Motion 4: To approve up to \$1500 for AV costs for Clubs Awards Night from the budget line Special Projects (03 60 605 3839).

Mover: Chair

CARRIED WITHOUT DISSENT

4.5. New Clubs Bank & Email submission compliance

Middle Eastern and Zimele Club have not opened bank accounts.

Petition 1. To put Middle Eastern Society and Zimele Club on probation until they open a bank account and give us the details, or a period of 12 months, whichever is lesser. (Regulations 6.1.a, 4.4.3.a and 5.5).

Petitioners: Nancy Ciara Griffiths, Raphael Canty, Samuel Gard, Dorothy Coco Kirkcaldie Bowell.

4.6. Carnival

Spoken to welfare and Stress Less week is in week 11. Defer to the next meeting.

5. Reports

5.1. Officers

A written report was presented. The expo went really well while carnival was pretty boring and telling people to come back for expo tomorrow.

Motion 5: To accept the office bearer report.

Mover: Christopher Melenhorst

Secunder: Nancy Ciara Griffiths

CARRIED WITHOUT DISSENT

5.2. SAG

Nil.

6. Correspondence

6.1. SALTS Grant 8455 Hand Hygiene

Motion 6: To rescind the rejection of grant 8455 and approve.

Mover: Samuel Gard

Secunder: Matthew Simkiss

CARRIED WITHOUT DISSENT

6.2. Greens Club grant payment

Motion 7: To fund Greens on Campus' function grant 8141 for 7 people and fund the Purchase (Assets) grant 8322 if a receipt is provided.

Mover: Nancy Ciara Griffiths

Secunder: Raphael Canty

CARRIED WITHOUT DISSENT

Christopher Melenhorst left at 10:31am

6.3. Enviro Correspondence

Christopher Melenhorst returned at 10:35am

Catrina Smith left at 10:36am

Discussion about the tone of the email, and its effective appeal to the broad constituency of clubs. Amendment to remove the end of the second paragraph and fix grammar.

Motion 8: To approve the sending of the email with the amendment specified.

Mover: Christopher Melenhorst

Secunder: Nancy Ciara Griffiths

CARRIED WITHOUT DISSENT

7. Grants

7.1. Standard Grants

Motion 9: To approve all standard grants en bloc.

Mover: Chair

CARRIED WITHOUT DISSENT

7.2. Grants for discussion

Motion 10: To approve Biomedicine Student Society and Science Students Society's joint grant (CSF8581).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 11: To approve Cider Appreciation Society (CSF8645), Filipino Students Associations (CSF8676, & CSF8692), Indonesian Students Association (CSF8324), and Publishing Students Society's (CSF8681) grants at 50% due to being late before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 12: To approve Political Interest Society's (CSF8573) grant at 50% due to being late before the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Catriona Smith returned at 10:41am

Motion 13: To reject Student for Christ's (CSF8580) grant due to being late after the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 14: To approve Engineers Without Borders (CSF8607), Vietnamese Students Association (CSF8450), French Club (CSF8600), Vexillologists of Melbourne University (CSF8666), Wildlife Conservation Society (CSF8633), International Relations Society (CSF8625), Nursing Students' Society (CSF8594), Political Interest Society's (CSF8618, & CSF8619), & Australia-China Youth Association's (CSF8461, & CSF8548) grants with a valid off campus exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 15: To approve Youth Charity Society's (CSF8672) grant conditional on appropriate purchase details and Safe Food Handling Certificate.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 16: To reject French Club's (CSF8590) grant due to being late after the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 17: To approve Catholic Society (CSF8637), Women in Technology (CSF8623), Jewish Students Society (CSF8614), Women in Science and Engineering (W.I.S.E.) (CSF8574), Bollywood Club (CSF8670), Food Interest Group (CSF8686), International Students Travel Group (CSF8617), Robogals Melbourne (CSF8615), and Students Arise – Learning To Serve’s (CSF8536) grant at 50%, due to being late and the promotion requirements not compliant (not or late on the UMSU calendar).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 18: To reject Liberal Club’s (CSF8597) grant due to no off-campus exemption.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 19: To approve Women in Commerce and Politics’ (CSF8660) grant at 50%, due to being late and the promotion requirements not compliant (not on the UMSU calendar).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 20: To approve Optometry Students Society (CSF8679), Genetics Society (CSF8647), and Robogals Melbourne’s (CSF8585) grants at 50%, due to being late and the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a valid Safe Food Handling certificate.

Mover: Chair

CARRIED WITHOUT DISSENT

Harry Xu left at 10.45am

Motion 21: To approve Overseas Christian Fellowship’s (CSF8414) grant at 50%, due to being late and the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a venue booking for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 22: To approve Catholics of One Spirit Down Under’s (CSF8591) grant at 50%, due to being late and the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a valid Safe Food Handling Certificate.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 23: To approve Students For Christ’s (CSF8491) grant at 50%, due to being late and the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a venue booking for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 24: To approve Fotoholics – Photography Club’s (CSF8675) grant, conditional on submission of a valid certificate of currency.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 25: To reject Students of Royal Melbourne's (CSF8635) grant due to not displaying the UMSU logo at the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 26: To approve Actuarial Students' Society's (CSF8616) grant at 50%, due to the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a valid Safe Food Handling Certificate.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 27: To approve Environmental Engineers Society's (CSF8655) grant at 50%, due to the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of appropriate purchase details and a venue booking confirmation for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 28: To approve Jewish Students Society's (CSF8579) grant at 50%, due to the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a valid Safe Food Handling Certificate and a venue booking confirmation for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 29: To approve Australian Red Cross Club (CSF8627), and Mahjong Club (CSF8668) grants at 50%, due to the promotion requirements not compliant (not on the UMSU calendar), conditional on submission of a venue booking confirmation for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

Venue application was 12 days (not 2 weeks). They were given verbal confirmation that was later changed.

Motion 30: To approve Debating Society's (CSF8493) grant at 75%, due to the promotion requirements not compliant (published incorrect event location on the UMSU calendar).

Mover: Christopher Melenhorst

Seconded: Nancy Ciara Griffiths

CARRIED WITHOUT DISSENT

Motion 31: To rescind funding Political Interest Society's (CSF8573) grant at 50% and funding it at 75% due to correspondence suggesting it was attempted to be submitted timely and did not occur due to a computer error.

Mover: Christopher Melenhorst

Seconded: Matt Simkiss

FOR 5 AGAINST 1

CARRIED

Motion 32: To approve Turkish Society's (CSF8665) grant and direct the club to convene their AGM.

Mover: Chair

CARRIED WITHOUT DISSENT

Samuel Gard left at 11 am

Motion 33: To approve Chinese Food Hunter Club's (CSF8687) grant conditional on providing an English translation.

Mover: Chair

CARRIED WITHOUT DISSENT

Discussion if banners need to be in English or have English translation for accessibility to all students.

Motion 34: To approve Robogals Melbourne's (CSF8640) grant conditional on submission of a venue booking for the correct date and time.

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 35: To approve Biomedical Engineering Society (CSF8601), Card Crew (CSF8649), China Rural Education Initiative (CSF8565), Cosmic Hitchhikers Appreciation Society (CSF8626), Engineers Without Borders (CSF8609), Geomatics Society (CSF8661), German Club (CSF8612), Linguists Interpreting Nuanced Garbling (CSF8605), Malaysians of Melbourne University (CSF8634), Society for Electronic Entertainments (CSF8535, & CSF8650), and Students Arise – Learning To Serve's (CSF8537) grants at 50%, due to the promotion requirements not compliant (late or not on the UMSU calendar).

Mover: Chair

CARRIED WITHOUT DISSENT

Motion 36: To approve Friends of Unnatural Llamas' (CSF8682, & CSF8683), Robogals Melbourne (CSF8586, CSF8587, CSF8588, and CSF8589), and Youth Charity Society's (CSF8688) grants conditional on submission of a valid Safe Food Handling certificate.

Mover: Chair

For: 4

Abstentions: 1

CARRIED

Motion 37: To approve Cast On Charity Groups (CSF8613, & CSF8622), Jewish Students Society (CSF8630, CSF8631), Pirates (CSF8371, CSF8532), Chemical Engineering Students Society (CSF8583), Music Students Society (CSF8621), Overseas Christian Fellowship (CSF8549), and Jewish Students Society's (CSF8629) grants conditional on submission of a venue booking for the event.

Mover: Chair

CARRIED WITHOUT DISSENT

8. Other Business

8.1. Hidden Spark

Hidden Spark has developed the app to electronically record attendance at events and this will hopefully be ready to be released later this year.

Dorothy Coco Kirkcaldie Bowell left at 11:05am

Action: To check if there will be any licence fees for hosting the app on the apple store and google store.

Resource booker

No notifications are going to the clubs and societies coordinator to approve or review any bookings.

Students need to use their primary email and notifications get sent to their primary emails which not everyone knows what they are.

8.2. Unpaid training invoices

Deferred till next meeting.

8.3. Payment (ITFe \$1814.40)

Dorothy Coco Kirkcaldie Bowell returned at 11:10am

Motion 38: To approve payment of \$1814.40 to ITFe for training from the budget line Training (03 60 605 3161).

Mover: Chair

CARRIED WITHOUT DISSENT

8.5. Heads Of Clubs

Interaction protocol needs to be revised.

8.6. Wellbeing Advisors

Code of conduct information session for clubs in week 5 to explain the expectations and key terms.

9. Next Meeting (Tuesday August 14, 10am)

10. Close

Meeting closed at 11:15am