

University of Melbourne Student Union
Meeting of the Welfare Committee
6:00pm, 12/12/2018
Agenda for Meeting 1
Location: OB Space, Union House

1. Procedural Matters

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
Ngan Ka Shue

- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

2. Confirmation of Previous Minutes

3. Conflict of Interest Declarations

4. Matters Arising from the Minutes

5. Correspondence

6. Office Bearers' Report

We have begun preparations for SummerFest and are working with the Communications department to deliver a range of introductory activities for our department. We will have a stall on Carnival Day with tote bags and some candies & coffee sachets. The duck pool will have some stationery from Daiso/Kmart as goodies. Since the Department promotes safe sex practices and basic sanitation & hygiene, the tote bags will also have condoms, pads and tampons. The bags will also include the Welfare Handbook, so students have an idea of what the Department does before semester even commences.

7. Other Reports

8. Motions on notice

8.1 Adoption of the 2019 Budget for the Welfare Department

The departmental budget for 2019 has been drawn up and passed by Students' Council with \$54,690 allocated to the Welfare Department.

8.2 Approving budgetary delegation to the Operations Sub-Committee of up to \$1000 for each Welfare Department Budget Line

The Operations Sub-Committee is a part of Students' Council, and can approve expenditure for departments, particularly when Students' Council and/or the department committee are unable to meet quorum.

8.3 To pass \$750 for the expenditures related to office needs

The Welfare office needs cleaning products such as window and carpet cleaners to get rid of the stains in the office. The office is also in desperate need of new furniture as the current ones are stained from years of neglect and have sharp or broken edges which present a health & safety risk. This is a long-term investment for both future OBs, and students who use the office as a safe space to discuss their problems.

8.4 To pass \$3250 for the expenditures related to SummerFest

SummerFest is one of the most important days of the year where the Department has the chance to engage with hundreds of new students. As such, the Department wishes to spend \$3250 on things for the tote bags & the stall.

9. Motions without notice

10. Other Business

11. Next Meeting

12. Close