

**University of Melbourne Student Union**  
**Meeting of the Welfare Committee**  
**6:00pm, 12/12/2018**  
**Agenda for Meeting 1**  
**Location: OB Space, Union House**

**1. Procedural Matters**

Meeting opens at 6:08

1.1 Election of Chair

Motion 1: To Elect Natasha as chair

Mover: Natasha

Seconder: Samantha

CARRIED WITHOUT DISSENT

Motion 2: To elect Ezra Bangun as Minute-Taker

Mover: Chair

Seconder: Samantha

CARRIED WITHOUT DISSENT

1.2 Acknowledgement of Indigenous Owners

1.3 Attendance

Office Bearers: Natasha Guglielmino, Ashwin Chhaperia (Call-in)

Committee Members: Samantha Tirtajaya, Jessica Madanayake (Call-In), Dean Karopoulos (Call-In), Jane Michelle Serrao (Call-In)

Observers: Tim Lilley, Ezra Bangun, Will McKenzie, Alan Nguyen

1.4 Apologies

*Ngan Ka Shue*

1.5 Proxies

1.6 Membership

1.7 Adoption of Agenda

Motion 3: To adopt the agenda as presented

Mover: Chair

Seconder: Samantha

CARRIED WITHOUT DISSENT

## 2. Confirmation of Previous Minutes

Motion 4: To confirm previous minutes

Mover: Chair

Seconder: Dean

CARRIED WITHOUT DISSENT

## 2. Conflict of Interest Declarations

Nil

## 3. Matters Arising from the Minutes

Nil

## 5. Correspondence

## 6. Office Bearers' Report

We have begun preparations for SummerFest and are working with the Communications department to deliver a range of introductory activities for our department. We will have a stall on Carnival Day with tote bags and some candies & coffee sachets. The duck pool will have some stationery from Daiso/Kmart as goodies. Since the Department promotes safe sex practices and basic sanitation & hygiene, the tote bags will also have condoms, pads and tampons. The bags will also include the Welfare Handbook, so students have an idea of what the Department does before semester even commences.

*Samantha suggests using something like a lucky box for Summerfest. Dean suggest ball pit to increase engagement. Also suggesting adding health product like tampon, condom, etc.*

Motion 5: To accept the OB report as presented

Mover: Chair

Seconder: Dean

CARRIED WITHOUT DISSENT

## 7. Other Reports

## 8. Motions on notice

### 8.1 Adoption of the 2019 Budget for the Welfare Department

*The departmental budget for 2019 has been drawn up and passed by Students' Council with \$54,690 allocated to the Welfare Department.*

Motion 6: To adopt the 2019 Budget as presented

Mover: Chair

Seconder: Samantha

CARRIED WITHOUT DISSENT

### 8.2 Approving budgetary delegation to the Operations Sub-Committee of up to \$1000 for each Welfare Department Budget Line

*The Operations Sub-Committee is a part of Students' Council, and can approve expenditure for departments, particularly when Students' Council and/or the department committee are unable to meet quorum.*

Motion 7: Delegate budgetary powers to the Operations Sub-Committee of up to \$1000 for each Welfare Department Budget Line.

Mover: Chair

Second: Dani

CARRIED WITHOUT DISSENT

**8.3 To pass \$750 for the expenditures related to office needs**

*The Welfare office needs cleaning products such as window and carpet cleaners to get rid of the stains in the office. The office is also in desperate need of new furniture as the current ones are stained from years of neglect and have sharp or broken edges which present a health & safety risk. This is a long-term investment for both future OBs, and students who use the office as a safe space to discuss their problems.*

Motion 8: To pass \$750 for the expenditures related to office needs

Mover: Chair

Second: Dean

CARRIED WITHOUT DISSENT

Will McKenzie and Alan Nguyen Come at 6:16

**8.4 To pass \$3250 for the expenditures related to SummerFest**

*SummerFest is one of the most important days of the year where the Department has the chance to engage with hundreds of new students. As such, the Department wishes to spend \$3250 on things for the tote bags & the stall.*

Motion 9: To pass \$3250 for the expenditure related to SummerFest

Mover: Chair

Second: Jane

CARRIED WITHOUT DISSENT

**9. Motions without notice**

**10. Other Business**

Dean ask about the Safer Partying Initiative and pill testing kits. Natasha wants to keep it going and is planning to meet with the organization.

**11. Next Meeting**

Planned later

**12. Close**

Motion 10: To close the meeting

Mover: Chair

Second: Samantha

CARRIED WITHOUT DISSENT

Meeting closed at 6:19