

**University of Melbourne Student Union**

**Meeting of the Education Committee**

**Agenda**

**12pm 05/03/2019**

**Meeting 4(19)**

**Location: Joe Napolitano A**

**1. Procedural Matters**

- 1.1 Election of Chair
- 1.2 Acknowledgement of Indigenous Owners
- 1.3 Attendance
- 1.4 Apologies
- 1.5 Proxies
- 1.6 Membership
- 1.7 Adoption of Agenda

**2. Confirmation of Previous Minutes**

*Make sure you put in a motion to confirm previous minutes here!*

**3. Conflict of Interest Declarations**

**4. Matters Arising from the Minutes**

**5. Operational Business**

- 5.1 Appointment of Education (Academic Affairs) Officers

**6. Correspondence**

**7. Office Bearer Reports**

*Please see attachment*

**8. Other Reports**

**9. Motions on Notice**

**10. Motions Without Notice**

**11. Other Business**

11.1 The engagement we saw at Summerfest was fantastic! Which means we have a seemingly fantastical amount of data to enter into our mailing lists! We'll be setting some time aside for data entry and would greatly appreciate it if you could bring a device and lend us a hand.

11.2 Now that we're in the semester, your attendance will count towards your membership on this committee. We'll do all that we can to ensure that the meetings aren't regularly scheduled outside your availabilities. To do this though, we need you to do your best to communicate with us and respond to our surveys and messages asap.

**12. Next Meeting**

*We will distribute a whenisgood soon.*

**13. Close**