

University of Melbourne Student Union

Meeting of the Welfare Committee

4:00pm, 28/02/2019

Agenda for Meeting 4 (19)

Location: OB Space, Union House

- 1. Procedural Matters**
 - 1.1 Election of Chair
 - 1.2 Acknowledgement of Indigenous Owners
 - 1.3 Attendance
 - 1.4 Apologies
 - 1.5 Proxies
 - 1.6 Membership
 - 1.7 Adoption of Agenda
- 2. Confirmation of Previous Minutes**
- 3. Conflict of Interest Declarations**
- 4. Matters Arising from the Minutes**
- 5. Correspondence**
- 6. Office Bearers' Report**

Summerfest

By the time we have this meeting, Carnival Day will be over! However, some updates from the time of writing:

Our totes and the freebies that go inside are in! We'll have Welfare Handbooks, pens, highlighters, coffee sachets, movie vouchers and Chupa Chups in each tote. Zooper Doopers, more Chupa Chups and sexual health stuff will be available to collect at the stall. We will also have the fairy floss machine, and we plan to put cute letters/inspirational messages inside the totes.

We received lots and lots of free pads and condoms, and we bought lube and dental dams, so we're set to give out some sexual health stuff at our stall and throughout the year.

Summerfest and the week or so after, are our biggest opportunity for engagement, so we need to all plug our department as much as we can and get keen people into the Community Involvement Program (CIP).

VCA/MCM Orientation

Big thanks to Dani and Emma who went down to Southbank and did a Welfare stall for us while we were doing a Summer subject. It seemed like a pretty chill day since it's a small campus, and a few handbooks and Chupa Chups were given out.

Regular Events

The artwork for our regular events has been completed by Comms, and we've put it on our socials. It's very cute, go check it out :o

UMSU International

Only update from last time is that a job has been submitted with Comms in order for us to promote it, and we'll be covering the catering costs.

Sleepover

We've managed to secure the services of a counsellor who'll be available for distressed students. Please redirect any students in need to them. Deets on where they are going to be situated will be passed on via Facebook closer to Sleepover

It would be great to see as many of you as possible involved with Sleepover and to help with our breakfast at 7am. It will be a fun opportunity to promote our departments and its services.

Volunteering

We have selected our CIP Supervisors, and have met with them to discuss their ideas for the CIP. We scheduled them in for Safe Food Handling Training and we are pleased to report that all our Supervisors are now trained and certified to serve food. They've also signed the Volunteering Agreement, which was updated this year with approval from UMSU Legal.

The CIP volunteer form is live and on our website. We have had a few sign ups so far, mostly with the help of a \$15 advertising credit we got from Facebook. We realised boosting our post increased engagement significantly.

Before boosting the post, we received some emails from potential participants about how to apply which suggests the form needs better advertising. The sponsored post has been the most successful way to do that so far.

We have also updated last year's induction materials and hope to hold CIP Induction in Week 1.

Safer Partying Initiative

We have touched base with Pano (SSDP Secretary) and Michael (our predecessor) and are planning to meet after Carnival Day to discuss continuation of the program. The handbooks for the initiative have also been sent to print.

7. Other Reports

8. Motions on notice

8.1 To pass \$250 for the expenditure related to Social Media promotion from the Special Projects budget line

Promotion of the department and its events on Facebook and Instagram to increase signups and engagement with our website, but also participation in our regular events.

Social media promotion wasn't budgeted for but on the 7th of February, we tried a \$15 advertising credit Facebook gave us and it increased our reach on both Instagram and Facebook allowing us to get almost 400 hits on our website. It has also increased our reach on both Facebook & Instagram, something that was previously very difficult. This has turned out be one of the best-performing posts on the UMSU Welfare Facebook page.

- 8.2 **To pass \$113.60 each week, amounting to \$1250, from the Regular Events budget line for the Welfare Collectives from Weeks 2-12 (inclusive) during Semester 1**

Standard cost of collectives based on 2018 figures.

- 8.3 **To pass \$300 from the Special Projects budget line for the University Service Essentials (USE) event with UMSU International**

We will be catering the event and providing light refreshments. The event is expected to have quite a lot of students as per similar UMSU International events in the past.

- 8.4 **To pass \$750 each week, amounting to \$8250, from the Regular Events budget line for Breakfast Bar from Weeks 2-12 (inclusive) during Semester 1**

Standard cost of daily breakfasts based on 2018 figures.

- 8.5 **To pass \$400 from the Regular Events budget line for Breakfast BBW in Week 1 of Semester 1**

Standard cost of BBQs based on 2018 figures.

- 8.6 **To pass \$85 each week, amounting to \$935, from the Regular Events budget line for the weekly Yoga classes for Weeks 2-12 (inclusive) during Semester 1**

Standard cost of yoga classes based on 2018 figures and the 2019 quote by the yoga instructor.

9. **Motions without notice**

10. **Other Business**

11. **Next Meeting**

12. **Close**